

# Bardwell Parish Council

Chair: David Ruffles. Vice Chair: Margaret Berrill

Councillors are summoned to attend the meeting of Bardwell Parish Council to be held on  
Tuesday 6<sup>th</sup> February 2024, Commencing at 7pm  
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1BA

Members of the public are welcome to attend. Please note: This meeting will be recorded.

## Agenda

- 1. Apologies**
  - 1.1 To receive apologies for absence
  - 1.2 To accept apologies for absence, if considered appropriate
- 2. Declarations of Interest**
  - 2.1 To receive and approve declarations of disclosable pecuniary interests, and other registrable interests and non-registrable interests as detailed in Annex B of the LGA Model Code of Conduct.
  - 2.2 To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
- 3. Approval of Minutes** of the Meetings held
  - 5<sup>th</sup> December 2023
  - 29<sup>th</sup> January 2024 (Budget/Precept Meeting)
- 4. Public Participation Session**

To receive questions and comments from the public relating to items on this agenda.  
Other matters raised may be permitted at the discretion of the Chairman.
- 5. To receive reports from**
  - 5.1 Suffolk County Cllr Joanna Spicer MBE  
To include progress report on bridge at Church Meadow
  - 5.2 District Cllr Andrew Smith
  - 5.3 Chair of West Suffolk Council, Cllr Roger Dicker
- 6. Chairman's Report:** Cllr Ruffles
- 7. The West Suffolk Local Plan**

The final consultation is now open: 30<sup>th</sup> January – 12<sup>th</sup> March 2024.  
To consider how to progress towards the parish council's response, bearing in mind the consultation closing date (12<sup>th</sup> March) and the date of the next parish council meeting (5<sup>th</sup> March).
- 8. Highways Matters for consideration**
- 9. Planning Consultations received for consideration:**

DC/24/0071/TCA | Trees in a conservation area notification - one Ash (T1 on plan)  
fell | Chapel Cottage Ixworth Road Bardwell Suffolk IP31 1AU

**The following planning consultations have been considered and responded to between meetings:** To note that responses of 'no objections' have been submitted.

DC/23/2051/TPO | TPO 266 (1998) tree preservation order - one Corsican pine (T1 on plan in W1 on order) fell | Chapel Cottage Ixworth Road Bardwell Suffolk IP31 1AU  
Response: No objections (unanimous decision)

DC/23/1965/TPO | TPO 549 (2014) tree preservation order - one Horse chestnut (T1 on plan, T2 on order) overall crown reduction by up to 3.5 metres; one Sycamore (T2 on plan, T1 on order) fell | Valley View Low Street Bardwell Suffolk IP31 1AS  
Response: No objections (majority decision)

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10. D Day Commemoration Event: Cllr Berrill
11. Village Voluntary Workforce: Cllr Witton
12. Vehicle Activated Sign: Progress report - options for consideration.
13. Village Gateways: Progress re determining costs
14. Biodiversity Policy: Initial draft for consideration: Clerk
15. Equality, Diversity and Inclusion Policy for approval: Clerk
16. Emergency Plan: Progress
17. Defibrillator issues and potential necessity to purchase new cabinet
18. Community Field
19. **Finance:** Clerk/RFO
  - 19.1 To confirm submission of precept request to West Suffolk Council £17,448.00
  - 19.2 Financial report and payments for approval
  - 19.3 To consider charitable donations (S137). Deferred from December meeting:
    - Citizens Advice
    - Suffolk Accident Rescue Service
    - Headway

20. **Public Footpath from The Croft to Church:** Chair  
The Chair has discussed the possibility of the Parish Council providing assistance to improve the surface of the footpath with Church representatives.  
**Proposal**, subject to agreement by the Parish Council:  
To consider purchase of 1 tonne of 10mm shingle @ £63.00 plus vat (delivered) .

### 21. Clerk's Report

### 22. Reports from other organisations

- 22.1. Bardwell Charity Trustees:
- 22.2. BPFA
- 22.3. Bardwell Village Hall
- 22.4. Suffolk Association of Local Councils
- 22.5. Speedwatch

23. **Diary Dates:** 23<sup>rd</sup> March – Village Litter pick – To confirm whether or not this will proceed  
27<sup>th</sup> April – Annual Village Meeting

### 24. Questions to the Chair

25. **Next Meeting:** Tuesday 5<sup>th</sup> March 2024, 7pm  
The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Agenda issued 1<sup>st</sup> February 2024

P Smith, Clerk

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