

**Councillors are summoned to attend the meeting of Bardwell Parish Council to be held on
Tuesday 5th March 2024, commencing at 7.00pm
at The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA**

**Member of the Public and Press are welcome to attend.
This meeting will be recorded.**

Agenda

1. Apologies for absence

To receive apologies for absence and if considered appropriate to confirm approval and acceptance for absence.

2. Declarations of interest

3. Approval of the minutes of the meeting held on Tuesday 6th February 2024

4. Public Participation session: 20 minutes maximum

Members of the public are invited to raised questions relating to items detailed on this agenda. Any other matters raised will be accepted at the discretion of the Chair or may be considered/responded to outside of the meeting or, if considered appropriate included on a future agenda for councillors' consideration/decision.

5. To receive reports from:

5.1 **Suffolk County Councillor, Joanna Spicer MBE** (written report received previously circulated.)

5.2 **West Suffolk Councillor, Andrew Smith**

6. Chairman's Report

7. Dogs without sufficient supervision/control: See report circulated by Cllr Ives 11 Feb

To receive update and consider whether there is anything further the parish council can/should do in relation to this matter.

8. Highways issues for consideration

School Lane Parking Issue: Double yellow Lines extending from the school zig zags to the previous extent at which the zig zags ended do not cover the entire width of the opposite access to Mill Paddock.

Inappropriate parking by motorists associated with the school in this location can result in obstruction to larger vehicles needing to access Mill Paddock during term time: mainly during setting down/picking up time, as well as by some customers visiting Woosters Bakery.

To consider whether there is any action that the parish council can take to alleviate this problem. (Clerk's report provides questions to SCC regarding questions asked of SCC since last meeting and possible suggestion by Cllr Spicer)

9. Local Plan: Land at School Lane

To consider suggested response for submission. (See Clerk's report)

10. Planning Applications

10.1 To consider responses to planning application consultations received from West Suffolk Council (*none at the time of issuing this agenda*)

10.2 To note planning applications decided by West Suffolk Council as the Planning Authority since the February meeting.

Bardwell Parish Council

Chair: David Ruffles. Vice Chair: Margaret Berrill

- 11. Village Voluntary Workforce and Annual Litter pick**
- 11.1 Voluntary Workforce: Next working party 12th March Cllr Witton
- 11.2 Annual Village Litter pick 23rd March: Arrangements
- 12. Village D Day Commemoration Events.** Next Meeting 7th March Cllr Berrill
- 13. Speed Watch Report**
- 14. Speed Indicator Devices (solar) for consideration**
- 14.1 **New Device:**
Details of three devices have been circulated to councillors, to consider options.
- 14.2 **Existing Coeval Device:** To receive update regarding necessary repair.
(Information previously circulated)
- 15. Village Gateways:** To consider the concerns raised about the construction of the proposed gateways and to determine how to progress. (Details previously circulated)
- 16. Community Field**
- 16.1 **Landscaping Maintenance:** To confirm arrangements for grass cutting and consider other likely maintenance requirements during the season.
- 16.2 **Play area:** To determine an appropriate solution to repair the two gates.
- 17. Finance**
- 17.1 Report and payments for approval
- 17.2 To confirm that Mr Peter Chapman has agreed to act as Internal Auditor for 2023/24 accounts prior to submission to PKF Littlejohn.
- 18. Clerk's Report** to include any correspondence requiring attention.
- 19. Annual Village Meeting:** Arrangements and Consideration of those businesses and organisations who could be invited to make presentations. Cllrs Witton/Berrill
- Reports from other organisations**
20. Bardwell Charity Trustees Via Clerk
21. Bardwell Playing Fields Association Cllrs Allum/Lelakova
22. Bardwell Village Hall Cllr Smith
23. Suffolk Association of Local Councils Cllr Berrill
- 24. Questions to the Chair**
- 25. Date of Next Meeting:** Tuesday 2nd April 2024

Agenda issued 29th February 2024
Clerk/RFO: Pauline Smith
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