

Bardwell Parish Council

Chair: Cllr David Ruffles Vice Chair: Cllr Margaret Berrill

Councillors are summoned to a meeting of Bardwell Parish Council to be held on
Tuesday 3rd October 2023, commencing at 7.00pm
Venue: The Tithe Barn (Bardwell Village Hall), Up street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend.
Please note: This meeting will be recorded.

Agenda

1. Apologies

- 1.1 To receive apologies for absence
- 1.2 To consent to accept apologies for absence, if considered appropriate.

2. Declarations of Interest

- 2.1 To receive and approve declarations of disclosable pecuniary interests, and other registerable interests and non-registrable interests as detailed in Annex B of the LGA 'Model Code of Conduct'.
- 2.2 To consider requests, not already received and determined, for dispensations relating to matters on this agenda.

3. Approval of Minutes of the meeting held on Tuesday 5th September 2023

4. Public participation session.

To receive questions and comments from the public relating to items on this agenda.
Other matters raised may be permitted at the discretion of the Chairman.

5. To Receive Reports from:

- 5.1 West Suffolk District Councillor, Andrew Smith
- 5.2 Suffolk County Councillor, Joanna Spicer MBE

6. Highways Issues

7. Traffic Calming

20mph speed limit/zones: To receive detailed costs relating to potential implementation of 20mph from Cllr Spicer.

To consider and thereafter to resolve whether or not to pursue the 20mph scheme in Bardwell and if so how this will be funded.

Village Gateways To consider the alternative option of Village Gateways (details previously circulated) and to resolve whether to proceed.

Vehicle Activated Sign. There is currently a mobile vehicle activated speed indicator device which is moved between approved sites on a regular basis.

To consider the benefits of purchasing a second device to be permanently installed at an approved site and, if agreed, to resolve how to progress.

8. Chairman's Report:

- 8.1 Flooding – Low Street and Up Street – Outcome of work carried out by SCC 27 September 2023
- 8.2 Hedges Low Street and other areas of the village

To confirm that the contractor MT&J's will be cutting back the overgrown vegetation and trees along Low Street (from The Old Green Man towards Quaker Lane) and the bank on Church Road at the Church steps, on behalf of the Parish Council (Date to be confirmed). The contractor will also be carrying out work on behalf of several other landowners on or around the same date.

9. Planning Matters

- 9.1 **To Consider the Parish Council's Response** to planning application consultations received from West Suffolk Council, the Planning Authority.
- 9.2 **To Note planning applications decided** by West Suffolk Council since the September meeting.

- 9.3 **Enforcement Matters:** Mallard View, The Green, Bardwell.
To receive a progress report from West Suffolk District Cllr Smith.
- 10. Community Field**
- 10.1 Fruit Tree Pruning demonstration by Tom Hoblyn
21st October: National Apple Day – Time to be confirmed.
- 10.2 Play area report by West Suffolk Council: Matters for consideration.
- 11. Cars on The Green 26th May 2024**
- 11.1 **Grant request:** Grant request received from the Chairman of the Cars on the Green Committee, David Ruffles for £600 towards the cost of signage. (see agenda pack).
- 11.2 **Road Closure** As in previous years, the Cars on the Green committee will be submitting a formal road closure request to Suffolk County Council for the duration of this event. Access for emergency vehicles, and to affected properties will be available at all times.
The Parish Council is asked to confirm whether or not it has any objections to the road closures being in place for the duration of the event.
- 12. D Day 80th Anniversary Plans:** Progress Report Cllr Berrill
- 13. Clerk's Report**
- 14. Financial Report and Payments for Approval** (agenda pack)
- 15. Budget 2024/25 to be considered** (agenda pack)
- 16. Review of Parish Council Documents** (agenda pack)
- 16.1 Standing Orders
- 16.2 Financial Regulations
- 16.3 Emergency Plan: Progress report
- 17. Reports from Other Organisations**
- 17.1 Bardwell Charity Trustees (agenda pack)
- 17.2 Bardwell Playing Fields Association – Cllr Allum
- 17.3 Bardwell Community Speedwatch (agenda pack)
- 17.4 Bardwell Village Hall – Cllr Smith
- 17.5 Suffolk Association of Local Councils – Cllr Berrill
- 17.6 Suffolk Police - Cllr Ives (agenda pack)
- 18. Training** for Clerk and Councillors (agenda pack)
- 19. Dairy Dates** (agenda pack)
- 20. Exempt Item**
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed:
To consider employment matters.
- 21. Questions to the Chair** and Items for inclusion on the agenda for next meeting.
- 22. Next Meeting** Tuesday 7th November 2023, 7pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA