

Bardwell Parish Council

Please note: A briefing session is being held for new parish councillors prior to this meeting.
As a result the start time for the parish council meeting is now 7.30pm (not 7pm as previously advertised)

Councillors are summoned to attend the Annual Meeting of Bardwell Parish Council to be held on
Tuesday 16th May 2023, commencing at 7.30pm.

Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA.

Members of the public are welcome to attend. Please note: this meeting will be recorded.

AGENDA

1. Election of Chair and signing of Declaration of Office.
2. Election of Vice Chair.
3. Apologies.
 - 3.1. To receive apologies for absence.
 - 3.2. To consent to accept apologies received.
4. Declarations of interests.
 - 4.1. To receive and approve declarations of disclosable pecuniary interests, other registrable interests and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct.
 - 4.2. To consider requests, not already received and determined, for dispensations relating to matters on this agenda.
5. Public participation session.

To receive questions from members of the public relating to items included within this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate, a written response may be provided outside of the meeting or alternatively the matter may be included within a future agenda for discussion.
6. To approve the minutes of the meeting held on Tuesday 4th April 2023.
7. To receive reports from District and County Councillors.
 - 7.1. District Councillor Andrew Smith
 - 7.2. County Councillor Joanna Spicer MBE
8. Chairman's report
9. Review of Appointment of representatives to outside bodies as Trustees and other relevant appointments.

Appointments are annual unless otherwise stated:

 - 9.1. Bardwell Charity Trustees (2) 4 year tenure
Current representatives/trustees: Tony Stokes and Cllr Andrew Smith
 - 9.2. Bardwell Playing Fields Committee of Management (2)
 - 9.3. Bardwell Village Hall Management Committee
Current representative/trustee is Cllr Andrew Smith
 - 9.4. Suffolk Association of Local Councils
 - 9.5. Bardwell Tree Wardens. (Bardwell has appointed 2 tree wardens, neither of whom are parish councillors): Sue Grey and Peter Newson. No time limit has been placed on this role but the Tree Wardens are invited to confirm whether or not they are willing to continue on an annual basis. Both have confirmed their willingness to continue (10/5/23)

10. **Review of Statutory Documents**
 - 10.1. Standing Orders
 - 10.2. Financial Regulations
11. **Insurance arrangements.**
 - 11.1 Review of Assets register.
 - 11.2 Bardwell Parish Council's insurance is currently with Ansvar through CAS. The policy is due for renewal on 1st June 2023. Awaiting confirmation of renewal premium from Ansvar: two alternative quotes are awaited.
12. **Finance**
 - 12.1 To approve authorised signatories (3) for the purpose of banking arrangements.
 - 12.2 Financial report and payments for approval Clerk/RFO
13. **Highways matters for consideration/action**
14. **Planning Application Consultations received from West Suffolk Council**
At the date of issuing the agenda, no planning applications have been received requiring consideration during the meeting.

DC/23/0522/FUL: The Tithe Barn, Up Street, Bardwell
Receipt of consultation doc 11th April 2023 : Deadline for response 3 May 2023
Planning application - a. porch over main entrance b. single storey side extension (following demolition of existing store) c. replacement windows, doors and rooflights
To note: that in accordance with previous discussions, the Parish Council submitted a response in support of this application.
15. **King's Coronation Picnic Celebration at Bardwell Playing Field - Report** Cllr Berrill
16. **Allotments: Report - AGM Thursday 27th April** Clerk/Cllr Smith
17. **Community Field: Update/matters for consideration** Cllr Ruffles
18. **Clerk's report**
19. **Schedule of meetings for forthcoming year.**
The schedule of meetings - as previously published - is attached.
20. **To receive reports from village organisations**
 - 20.1. Bardwell Charity Trustees
 - 20.2. Bardwell Playing Fields Association
 - 20.3. Bardwell Village Hall
 - 20.4. Bardwell Speedwatch
21. **Annual Village Meeting 20th May 2023, 10am – Tithe Barn** Clerk
22. **Correspondence requiring response.**
Request for financial assistance from Lighthouse Women's Aid (April Minutes item 25 refers.)
23. **Questions to the Chair**
24. **Next Meeting: Tuesday 6th June 2023**
Venue: Tithe Barn, Bardwell Village Hall, Up Street, Bardwell

Bardwell Parish Council

Meeting dates 2023/24

2023

| | | | |
|-----------|----------------------|---------|--|
| January | No scheduled meeting | | |
| February | 7 | Tuesday | |
| March | 7 | Tuesday | |
| April | 4 | Tuesday | |
| May | 16 | Tuesday | Change of date due to local elections being held on Thursday 4 th May and bank holiday on Monday 8 th May. |
| June | 6 | Tuesday | |
| July | 4 | Tuesday | |
| August | No scheduled meeting | | |
| September | 5 | Tuesday | |
| October | 3 | Tuesday | |
| November | 7 | Tuesday | |
| December | 5 | Tuesday | |

2024

| | | | |
|----------|----------------------|---------|--|
| January | No scheduled meeting | | |
| February | 6 | Tuesday | |
| March | 5 | Tuesday | |

Please note: Whilst rare, it may be necessary for meeting dates to change. Likewise, occasional additional meetings may be arranged. In each case, details will be posted on this noticeboard and on the parish council website: www.bardwell.onesuffolk.net, where you will also find meeting agendas and minutes.

Venue

Meetings are held in The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA commencing at 7pm. Residents are welcome to attend.

The Annual Village Meeting, is not a Parish Council Meeting, although historically it has been arranged by the parish council. Details of the 2023 date will be posted when confirmed.

Issued 11/01/23

P. Smith, Clerk/RFO

Bardwell Parish Council

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Lighthouse

Lighthouse Women's Aid
238 Felixstowe Road
Ipswich
IP3 9AD

t: 01473 220 770
e: deb@lighthousewa.org.uk

Field Code Changed

Wednesday 29th March 2023

Dear Mrs P Smith,

Lighthouse Women's Aid is a charitable organisation based in Suffolk, providing specialist practical and emotional support to women, young people and children affected by domestic abuse. In the current climate fundraising is vital and therefore I am asking if there is any way in which the parish council could support Lighthouse.

Lighthouse was established in 1976 with the core service being refuge provision. Over the years the refuge has supported thousands of women and children fleeing abusive relationships, providing safe accommodation and specialist support helping them to recover and rebuild their lives. In 2012 our Women's Centre was opened to provide advice, therapeutic courses and additional support to women, young people and children within the community. The work is challenging, domestic abuse is horrible and we hear the most devastating stories from victims who can see no way out.

The statistics show the shocking reality of domestic abuse in the UK

- An estimated 1.7 million women and 699,000 men experienced domestic abuse in the last year ending March 2022.
- In Britain, just over 2 women a week are killed by their current or former partner
- Domestic Violence accounts for 25% of all reported crime.
- 201,656 child protection referrals were made by the police as a result of domestic abuse
- In 90% of cases, children are in the same or next room during the violent incident.
- 600 rapes in schools were reported to police between 2012 and 2015 - an average of a rape every day of the school year
-

On a more local level: over the past year our Women's Centre has seen the number of new referrals increase, for example in August 2021 we received 49 new referrals and in August 2022 this had increased to 94. This is why it is so important that specialist organisations like Lighthouse continue to exist.

The work Lighthouse carries out at our Women's Centre is crucial as not only is it a drop in Centre for women to come to for help but we provide advice and support over the phone. Our therapeutic programmes include The Freedom Programme, Power to Change, Escape The Trap for teenagers, Re-Connect programmes for mum's and their children and one to one sessions for children with our trained Emotional Literacy Support Assistant (ELSA).

45 years providing safe and supportive refuge

Advice Line: 01473 228270

www.lighthousewa.org.uk

Registered Company No. 3532428. Registered in England
Registered Company Address: Fitzroy House, Crown Street, Ipswich IP1 3LG
Registered Charity No. 1069296 – Affiliated to Women's Aid Federation England

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These programmes assist the women, young people and children to come to terms to with what has happened to them and enable them to move on with their lives and to a brighter future free from domestic abuse.

Funding the Women's Centre is crucial, as it supports those in need across Suffolk; I have included a leaflet for your information and our latest newsletter. Domestic abuse continues to be a social epidemic in our society, therefore it is vital that we are able to raise awareness of the services we offer so that women, young people and children can access the support they so desperately need.

If there is any way in which your parish council could help with raising awareness or additional funding for Lighthouse, we would be particularly grateful. If you would be interested in a representative of Lighthouse coming along to give a talk about our work at one of your meetings we would be very happy to organise it.

Thank you for your time, if you would like more information on the work of Lighthouse please do not hesitate to contact me.

Yours sincerely

Deborah Johnson

Deborah Johnson
Business Coordinator

45 years providing safe and supportive refuge

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