

Bardwell Parish Council

Chair: David Ruffles Vice Chair: Margaret Berrill

Councillors are summoned to attend the meeting of Bardwell Parish Council to be held on
Tuesday 7th November 2023, Commencing at 7pm
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1BA

Members of the public are welcome to attend.
Please note: This meeting will be recorded.

Agenda

1. Apologies

- 1.1 To receive apologies for absence
- 1.2 To accept apologies for absence, if considered appropriate

2. Declarations of Interest

- 2.1 To receive and approve declarations of disclosable pecuniary interests, and other registrable interests and non-registrable interests as detailed in Annex B of the LGA Model Code of Conduct.
- 2.2 To consider requests, not already received and determined, for dispensations relating to matters on this agenda.

3. Approval of Minutes of the Meeting held on 3rd October 2023

4. Public Participation Session

To receive questions and comments from the public relating to items on this agenda.
Other matters raised may be permitted at the discretion of the Chairman.

5. To receive reports from

- 5.1 Suffolk County Cllr Joanna Spicer MBE
- 5.2 District Cllr Andrew Smith

6. Highways Matters

- 6.1 Recent Flooding update
- 6.2 Hedge cutting (update)

7. Traffic Calming

- 7.1 To review the information obtained regarding potential locations for Village Gateways and initial estimated costs, and to determine whether/how to proceed
- 7.2 Vehicle Activated Sign (solar powered)
To review information obtained regarding potential for a permanent location plus additional location for existing mobile VAS and to determine how/whether to proceed.
(Ali Compton, Community Speedwatch Lead will attend meeting subject to availability).

8. Chairman's Report

9. Planning Matters

- 9.1 **Consultation received from by West Suffolk Council, Planning Authority:
DC/23/1705/TCA: The Old Rectory**, Up Street, Bardwell IP31 1AA
Trees in a conservation area notification – One Yew (marked on plan) overall crown reduction by up to two metres.
- 9.2 **Consultation received from by West Suffolk Council, Planning Authority:
DC/23/1683/TCA: Moat House**, Yoga Studio Spring Road, Bardwell IP31 1AB.
Trees in a conservation area – a. one Ash (T1 on plan) overall crown reduction
By up to three metres b. one Birch (T2 on plan) fell.
- 9.3 **To note decision by West Suffolk Council, Planning Authority
DC/23/1442/TCA: Booty Hall**, The Green Bardwell IP31 1AW
Trees in a conservation area notification - one Ash (T1 on plan) reduce lowest branch on eastern aspect by 1.5 metres **Decision notice issued 10th October 2023/No objections**

10. Community Field:

- 10.1 Tree Pruning event, 21st October 2023: Report
- 10.2 Play area: To note that the reports have been updated with recent photographs.

Bardwell Parish Council

Chair: David Ruffles Vice Chair: Margaret Berrill

11. **D Day 80th Anniversary Commemoration Plans:** Progress report *Cllr Berrill*
12. **Dog Fouling:** Arrangements for competition organised by school for children to design an anti-dog fouling plaque for installation around the village: To note that Mrs Boyd and children will attend the December meeting to present their designs.
13. **Thermal Imaging Project:** To confirm whether or not the Parish Council wishes to be involved in this project and if so to determine arrangements. The Thermal Imaging Camera has provisionally been allocated to Bardwell for the period 28th November – 11th December 2023 pending a decision.
14. **Emergency Plan:** Progress Report. *Cllr Smith*
15. **Grant Application for consideration:** £400.00 - Village Fun Day 23rd June 2024.
To consider the grant application received, for funding towards the costs associated with the Village Fun Day.
16. **Clerk's Report**
17. **Financial Report and Payments for Approval**
18. **S137 – Consideration of Charitable donations**
19. **Budget:** Draft details for consideration
20. **Reports from other organisations**
 - 20.1 Bardwell Charity Trustees
 - 20.2 Bardwell Playing Fields Association
 - 20.3 Bardwell Community Speedwatch
 - 20.4 Bardwell Tithe Barn
 - 20.5 Suffolk Association of Local Councils
21. **Training/Conferences for Clerk and Councillors**
29th November SALC Conference to be attended by Cllr Berrill
Cllr training: Date to be confirmed for Cllr Allum
22. **Diary Dates to be confirmed and arrangements determined:**
Annual Litter Pick: Saturday 2nd, 9th or 23rd March
Annual Parish Meeting, and to determine format: Saturday morning 27th April
Other diary dates
23. **Correspondence** requiring attention, not previously circulated
24. **Exempt item:** To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed.
Reason: To consider employment matters.
25. **Questions to the Chair**
26. **Date of next meeting:** 5th December 2023, 7pm, Venue: The Tithe Barn

Agenda issued: Thursday 2nd November 2023

P. Smith, Clerk/RFO

01359 221934

bardwellpc@gmail.com

www.bardwell.net