

Bardwell Parish Council

Chair: David Ruffles. Vice Chair: Margaret Berrill

Councillors are summoned to attend the Meeting of Bardwell Parish Council to be held on
Tuesday 6th June 2023, commencing at 7.00pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Members of the public are welcome to attend.
Please note: This meeting will be recorded

1. Apologies

- 1.1 To receive apologies for absence
- 1.2 To consent to accept apologies received.

2. Declarations of Interests

- 2.1 To receive and approve declarations of disposable pecuniary interests, other registrable interest and non-registrable interests as detailed in Appendix B of the LGA Model Code of Conduct.
- 2.2 To consider requests, not already received and determined, for dispensations relating to matters on this agenda.

3. To Approve minutes of Meetings

- 3.1 To Approve the Minutes of the Annual Parish Council Meeting held 16th May 2023
- 3.2 To Approve Minutes of the Annual Village Meeting held Saturday 20th May 2023

4. Public Participation Session

To receive questions and comments from members of the public relating to items on this agenda.

Other matters may be raised at the discretion of the Chair but may not necessarily be responded to during the meeting. Where appropriate a response may be provided outside of the meeting or included on a future agenda for consideration.

5. Report from West Suffolk District Councillor, Andrew Smith

6. Report from Suffolk County Councillor, Joanna Spicer MBE

7. Highways Matters for consideration

Complaints about substandard repairs (Chair)

8. Grasscutting

Complaints about overgrown grass/vegetation in various areas of the village:
All have been reported: Updates

9. Chairman's Report

10. Planning Applications

To consider the Parish Council's response to planning application consultations received from West Suffolk Council

- 10.1 DC/23/0748/TCA | Bardwell CEVC Primary School, School Lane Bardwell Suffolk IP31 1AD
Trees in a conservation area notification - one Caucasian Lime (41 on plan) overall crown reduction of up to 2.5 metres
- 10.2 DC/23/0800/TCA | Brook Cottage School Lane, Bardwell Suffolk IP31 1AD
Trees in a conservation area notification - one Plum (circle on plan) overall crown reduction by 1.5 metres

- 11. Havebury Housing: Damage to land at Quaker Lane**
Residents have been contacted by Havebury regarding necessary remedial works to rectify serious damage to the land in front of their homes. Update and further information.
- 12. Provision of Dedicated Parish Council Phone Number**
A contact telephone number is required for publication on signage at the community field.
Proposal: That the parish council should purchase either an inexpensive PAYG mobile 'phone or use a virtual phone service such as Switchboard Free. Either would enable calls to be forwarded to another 'phone when necessary, but the benefits of the virtual phone service is that there would be no need to ensure that the mobile 'phone is charged or topped up.
This service would initially be for incoming calls only relating the community field but could become the parish council's published phone number.
- 13. Community Field**
- 13.1 Refurbishment of benches**
To consider the results of work carried out to one of the benches on the community field.
Proposal: To decide whether to proceed to carry out similar work on the other three benches at the cost of £300.00.
- 13.2 Wild flower area: Removal of Ragwort**
Update re advice received and to determine how to proceed.
- 14. Financial Report and payments for approval**
- 15. Insurance: Confirmation of renewal with Ansvar**
- 16. Annual Accounts:** To confirm a date for signing off the accounts from internal auditor.
- 17. Clerk's Report**
- 18. Allocating areas of responsibility to Parish Councillors**
- 19. Communications Strategy: Engaging with residents**
- 20. Reports from Village Organisations**
- 20.1 Bardwell Charity Trustees
20.2 Bardwell Playing Fields Association
20.3 Bardwell Speed Watch
20.4 Bardwell Village Hall
20.5 Cars on the Green
- 21. Correspondence**
- 22. Diary Dates**
- 23. Questions to the Chair**
- 24. Next Meeting**
Tuesday 4th July 2023, 7pm
Venue: The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Agenda issued 1st June 2023
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