

Bardwell Parish Council

Chairman: David Ruffles

Councillors are summoned to attend the Annual Meeting of Bardwell Parish Council to be held on
Tuesday 3rd May 2022, commencing at 7.00pm.

Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell 1AA.

Members of the public are welcome to attend.

Please note: this meeting will be recorded.

AGENDA

1. Election of Chairman.
2. Election of Vice Chairman.
3. To receive and approve (if accepted) apologies for absence.
4. To receive and approve declarations of interest relating to matters included within this agenda.
5. Appointment of representatives to outside bodies as Trustees and other relevant appointments.
Appointments are annual unless otherwise stated:
 - 5.1 Bardwell Charity Trustees (2) 4 year tenure
Current representatives/Trustees: Cllr Tony Stokes and Cllr Andrew Smith
 - 5.2 Bardwell Playing Fields Committee of Management (2)
Current representatives/Trustees: Cllr Peter Sanderson and Cllr Geoff Clough
 - 5.3 Bardwell Village Hall Management Committee
Current representative/Trustee: Cllr Andrew Smith
 - 5.4 Suffolk Association of Local Councils
Currently Vacant.
(Cllr Tony Stokes holds the role of SALC area Chairman for the area previously covered by St Edmundsbury Borough Council).
 - 5.5 Bardwell Speed Watch
Current representative: Cllr Ali Compton
 - 5.6 Bardwell Tree Wardens (Bardwell has appointed 2 tree wardens, neither of whom are parish councillors): Sue Grey and Peter Newson.
6. To approve the minutes of the meeting held on 5th April 2022 (previously circulated).
7. Public participation session.
To receive questions from members of the public relating to items included within this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate, a written response may be provided outside of the meeting or alternatively the matter may be included within a future agenda for discussion
8. Planning Applications
To consider planning applications on which the parish council has been consulted.
 - 8.1 **DC/22/0445/FUL** Land East of Firsfield, Bowbeck, Bardwell
Planning application - ground-mounted photovoltaic solar arrays together with substations, inverter/transformer stations, grid connection infrastructure, grid cable route, site accesses, access gates, internal access tracks, security measures, storage compound, and ancillary infrastructure, landscaping and biodiversity enhancements.
 - 8.2 DC/22/0473/HH Harewood 2 Old Mill Court, Bardwell
Householder planning application – single storey side extension; alteration of window openings at first floor to include one new opening.
To note that it was not possible to obtain an extension to the response date (25th April), Councillors responded to the Clerk via email: "No objections were raised": this response has been submitted.

To note decisions by West Suffolk Council on planning applications on which the parish council has previously been consulted

8.3 DC/22/0454/TCA St Peter and St Paul Church, Church Road, Bardwell
Trees in a conservation area notification – One Yew (T50 on plan) fell. *Application Withdrawn*

8.4 DC/22/0166/VAR Booty Hall The Green Bardwell Suffolk IP31 1AW Planning application
Variation of condition (2) of DC/21/0506/HH to enable the use of amended plan for the annexe to side of property (following demolition of garage/outbuilding) *Approved*

9. **To receive reports from District and County Councillors**

9.1 District Councillor Andrew Smith

To include details regarding the outcome of the Local plan review and next stage.

9.2 County Councillor Joanna Spicer MBE

To include progress update re footbridge over the river

10. **Chairman's Report**

11. **Highways matters for consideration**

11.1 Church Road footpath and steps: to consider response to enquiries and determine appropriate action.

11.2 Street Lighting: Spring Road – Update

12. **Jubilee Celebrations in Bardwell**

12.1 Bardwell School and plans for the Jubilee Torch Relay

12.2 Potential for planters: costs, possible location and requirements for long term plan for planting, watering and maintenance. See agenda pack for additional information.

12.3 Existing benches on the Green and Village Sign Post: Maintenance/Refurbishment. (Chairman)

13. **Community Field**

13.1 Play area update – Play area will be closed 4th – 6th May to enable work to be carried out to level the ground underneath the roundabout.

13.2 Allotments update – sheds will be installed 6th May

14. **Finance**

14.1 Financial report and Invoices for payment

14.2 Salaries and Wages: Clerk/RFO and Litter picker: To ratify (if considered appropriate) the increases as included within the approved budget for 2022/23

14.3 Finance: to receive draft accounts 2021/22

14.4 To approve AGAR

14.5 Insurance review

15. **To review:** Standing Orders
Financial Regulations
Assets list

16. **To receive reports**

16.1 BPPFA

16.2 Bardwell Charity Trustees

16.3 Bardwell Speed Watch

16.4 Bardwell Village Hall

17. **Clerk's Report to include**

17.1 Defibrillator Training 20 April

17.2 To request S137 donation, as previously agreed in principle, to charity as appreciation for defibrillator training being carried out at no cost. (Details of charity awaited.)

18. **Annual Parish Meeting** – 9th May 2022, 7pm in The Tithe Barn - Arrangements (Clerk)

19. **Correspondence requiring consideration**

20. **Questions to the Chair**

21. **Next Meeting:** Tuesday 7th June 2022, 7pm, in The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell