

Chairman: David Ruffles

**Councillors are summoned to attend a meeting of Bardwell Parish Council to be held on
Tuesday 1st February 2022 commencing at 7:00pm
Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell IP31 1AA**

Members of the public are welcome to attend.

AGENDA

1. **Apologies for Absence**
2. **Declarations of interest:** Pecuniary, local non-pecuniary and personal interests relating to items on this agenda.
3. **Approval of the Minutes** of the meeting held 7th December 2021
4. **Public Participation Session:** To receive questions and comments from members of the public relating to items on this agenda. Other matters may be raised at the Chairman's discretion. Responses may not necessarily be provided at the time of the meeting, but where appropriate may be provided at a later date or considered for inclusion on a future agenda.
5. **To receive report from District Councillor, Andrew Smith**
6. **To receive report from County Councillor, Joanna Spicer MBE**
7. **Highways Matters**
 - 7.1 **Quaker Lane and Church Road:** Damage to grass verges
 - 7.2 **Church Road: Ditch**

To note that SCC has recently cleared a ditch in Church Meadow. A resident has raised a concern about this being close to the road and now being potentially hazardous. A request has been submitted to SCC requesting reflective verge markers.

To note response received 26/01/22 advising that the report has been "passed onto the asset manager to add to our countywide priority list for consideration within a future works programme. With our ever-decreasing budgets we do not have sufficient budget allocated annually to deal with every defect that doesn't meet our HMOP criteria. Therefore we are unable to provide a timescale at this stage for when the Verge Markers may be installed."
 - 7.3 **Spring Road: Fence:** Rotten and missing rails along Spring Road ditch/car park
A report has been submitted - 347407 - to SCC requesting that the fence rails be repaired.
To note response received 20/01/22
"We have passed your report onto the asset manager to add to our countywide priority list for consideration within a future works programme. With our ever-decreasing budgets we do not have sufficient budget allocated annually to deal with every defect that doesn't meet our Highways Maintenance Operational Plan (HMOP) criteria. Therefore, we are unable to provide a timescale at this stage for when the fencing may be replaced."
 - 7.4 **Low Street: Blocked Drains** (reports 301297 327061 refer)
 - 7.5 **Bridge over River Black Bourne** - To receive update regarding closure/repairs and temporary permissive footpath. (346618)
 - 7.6 **School Lane: Parking Enforcement.** Update regarding installation of signage and yellow lines.
 - 7.7 **Ixworth Thorpe Road:** Traffic Survey (counter and speed). To confirm parish council's preferred date period for monitoring. To note that Cllr Spicer has kindly agreed to fund the cost from her locality budget: £365.00 + vat (December minutes 6.1)
8. **Spring Road Lighting:** To have a meaningful discussion, and to seek councillors views, about the lack of street lighting in Spring Road, and whether, or the extent to which, this impacts on pedestrians, motorists, residents and crime.
9. **Cars on the Green:** Request for agreement of Bardwell Parish Council for road closure Sunday June 5th 2022, 9am - 6pm. Diversion will be in place.

10. **Chairman's Report**
11. **Tree Wardens:** To review information from the Suffolk Tree Warden scheme and identify how the parish council and tree wardens can work in partnership.
12. **Police Report**
13. **Community Field**
- 13.i **Play area: Update**
Update re independent safety inspection prior to transfer to parish council, and possible resolutions to concerns about roundabout and other matters for rectification.
At the time of issuing the agenda Wicksteed have not confirmed the inspection date, but it is expected to be before 11th March.
- 13.ii **Allotments:** Update regarding installation of sheds.
- 13.iii **Fruit Trees:** (following correspondence), to confirm how the fruit trees are being cared for and whether they will benefit from "formative pruning".
- 13.iv **Grasscutting/maintenance:** Plans/requirements for 2022
14. **The Queen's Jubilee: update**
15. **Bardwell Village Litterpick Saturday 26th March 2022, 10am - noon**
(in association with Bardwell Church Charity Breakfast)
2 metal warning signs for the litter pick signs have been 'booked' for loan from the Sicon Foundation. Awaiting response re whether or not SCC is able to assist with loan of additional signs.
To consider purchase of signage, or printing own, if unable to borrow requisite quantity.
16. **Reports from Parish Council representatives to village organisations**
- 16.1 **Bardwell Charity Trustees**
Stocks Fair have requested their usual visit at the beginning of May.
It is likely they will follow a similar format to September 2021, opening over 2 weekends, but closed Monday - Thursday. They will open on 6,7,8, and 13,14,15 May.
This should give the Green 3 weeks to recover before the Cars on the Green event.
- 16.ii **Bardwell Playing Fields Association**
- 16.iii **Bardwell Speed Watch**
- 16.iv **Bardwell Village Hall**
17. **Planning Applications:** Consultations received from West Suffolk Council (the planning authority). At the time of issuing the agenda, no new applications had been received.
Please see attached.
18. **Clerk's Report**
19. **Finance**
20. **Correspondence**
21. **Future meetings (other than Parish Council)** 9 February - West Suffolk Parish and Town Forum
22. **Questions to the Chair**
23. **Next Meeting: 1st March 2022, 7pm Venue: The Tithe Barn**

Attachments:**17. Planning**

17.i

Planning Applications (New): Consultations received from West Suffolk Council as the Planning Authority, for consideration: None received at the time of issuing the agenda.

17.ii

Planning Application Consultation's responded to since meeting held on 1st December 2021**DC/21/2362/LB Barn 1 Barningham Park, Bardwell Suffolk IP31 1EA**

Application for listed building consent - barn conversion to one dwelling

DC/21/2361/FUL Barn 1 Barningham Park, Bardwell Suffolk IP31 1EA

Planning application - barn conversion to one dwelling

Parish Council response:

Bardwell Parish Council has previously responded in support of the previous applications for this barn conversion (DC/16/0158/FUL and DC/16/0159/LB) and has no further comments to submit.

DC/21/2366/HH 3 Legion Rise, Bardwell IP31 1BE

Householder Planning application - single storey side extension

Parish Council response: No objection

Comments: It is noted that the application states "facing bricks to match dwelling and that the conservation officers response also references this.

The parish council has been advised that bricks used throughout the Legion Rise development are known as Aldwick Blend.

DC/21/2365/HH Trezelles, Quaker Lane, Bardwell

Householder Planning Application a. conversion of double garage to music room b.porch to northern elevation c.solar panels to existing dwelling roof on eastern and western elevation.

Parish Council response: No objection

DC/21/2293/HH Hillcroft Davey's Lane, Bardwell IP31 1BD

Householder planning application - conversion of existing detached barn to form self-contained residential annexe

Parish Council response: Bardwell Parish Council does not object to the principle of this application.

Bardwell Parish Council considers that its comments made in relation to the previous application

DC/14/1211/HH continue to apply, i.e:

The Parish Council notes that:

The property, Hillcroft is outside of the settlement boundary;

The application relates to the conversion of an existing building - the barn - within the curtilage of the residential dwelling Hillcroft;

The plans do not propose increasing the footprint of the existing barn;

The application form clearly indicates that this is for residential use.

The parish council wishes to ensure that any proliferation of building outside of the settlement boundary is prevented. It requests that if this application is granted/approved, that appropriate conditions should be imposed, to include:

The annexe is to be retained for residential use only in association with Hillcroft, the main dwelling; The annexe is not to be marketed/sold as a separate dwelling from Hillcroft, the main dwelling.

17.iii

Planning Applications decided by the Planning Authority since 1st December 2021:

All applications listed below have been decided/approved.

DC/21/2278/TCA | Trees in a conservation area notification - a. two Sycamore (T1 and T2 on plan) crown lift to five metres b. one Conifer (T3 on plan) fell c. one Lime (T4 on plan) overall crown reduction by up to 2 metres | Beech Farm The Green Bardwell IP31 1AW

DC/21/1805/CLE | Application for lawful development certificate for existing use or development - use of land as part of domestic garden | Lavender Barn Bowbeck Bardwell Bury St Edmunds Suffolk IP31 1BA

DC/21/1279/FUL | Planning application - a. one dwelling b. associated access and driveway following demolition of existing dwelling | Poultry Farm Cottage Bowbeck Bardwell IP31 1BA

DC/21/1938/HH | Householder planning application - Installation of swimming pool to rear garden | Guildhall Quaker Lane Bardwell Bury St Edmunds Suffolk IP31 1AL

DC/21/2324/HH | Householder planning application - single storey side extension | House Martins Knox Lane Bardwell IP31 1AX

DC/21/2357/TCA | Trees in a conservation area - a. one Leylandii (L on plan) overall reduction by up to one metre b. six Yew (6 on plan) reduce height by 2.5 metres c. one Yew (1 on plan) overall crown reduction by up to 1.5 metres d. five Yew (5 on plan) overall crown reduction by up to 2.5 metres | The Old Rectory Up Street Bardwell IP31 1AA