

Bardwell Parish Council

Chairman: David Ruffles

Councillors are summoned to attend the Annual Meeting of Bardwell Parish Council to be held on
Tuesday 7th June 2022, commencing at 7.00pm.

Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell 1AA.

Members of the public are welcome to attend.

Please note: this meeting will be recorded.

1. To receive and approve (if accepted) apologies for absence.
2. To receive and approve declarations of interest relating to matters included within this agenda.
3. To approve the minutes of the meeting held on 3rd May 2022.
4. **Public participation session.**
To receive questions from members of the public relating to items included within this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate, a written response may be provided outside of the meeting or alternatively the matter may be included within a future agenda for discussion
5. To receive reports from District and County Councillors
 - 5.1 District Councillor Andrew Smith
 - 5.2 County Councillor Joanna Spicer MBE
To include: Outcome from speed monitoring along Ixworth Thorpe Road.
6. Chairman's Report
7. **Property address redacted** : To consider response to complaints received.
8. Highways matters for consideration
9. **Planning Applications**
To consider planning applications on which the parish council has been consulted.
 - 9.1 DC/22/0784/VAR | Old Baptist Chapel Low Street Bardwell Suffolk IP31 1AS
Planning application - variation of condition 3 of SE/10/0318 to allow use of holiday let as temporary residential dwelling | *Response closing date 16th June 2022*
 - 9.2 To consider any other planning applications received after the agenda had been published.
10. **Local Plan Consultation: Consultation opened 26th May and runs until 26th July 2022.**
 - 10.1 To consider the parish council's response to the consultation.
 - 10.2 Invitation from Suffolk County Council to a second meeting to discuss the proposed School Lane site.
11. **Community Field**
 - 11.1 Play area: The work to level up the gap underneath the roundabout has been completed.
 - 11.2 Antisocial behaviour within the play area during evening hours: 29th May - a fire was lit underneath the table. Fortunately, the table was not damaged on this occasion.
 - 11.3 Allotments update: sheds have been erected. Guttering and water butts have been ordered and the work is being carried out by the allotment holders.
 - 11.4 The Queen's Platinum Jubilee Planter is in position and has been planted up
 - 11.5 Fields in Trust: Green Space Registration – Initial information to be provided (Clerk)

12. Finance

- 12.1 Financial report and Invoices for payment
- 12.2 Salaries and Wages: Clerk/RFO and Litter picker: To ratify (if considered appropriate) the increases as included within the approved budget for 2022/23
- 12.3 Finance: to receive draft accounts 2021/22
- 12.4 To approve AGAR
- 12.5 Insurance review

13. To review: Standing Orders
 Financial Regulations
 New Model Code of Conduct (to be adopted)

14. To receive reports

- 14.1 BPPFA
- 14.2 Bardwell Charity Trustees
- 14.3 Bardwell Speed Watch
- 14.4 Bardwell Village Hall

The Bardwell Village Hall Management Committee is proceeding with the refurbishment plans. The parish council is asked to agree in principle to submitting the planning application and also to receiving bills relating to the project to be paid from the Bardwell Parish Council Tithe Barn Account. (NALC LTN 21 provides clarification re the ability of parish councils to assist village halls.)

15. Clerk's Report

16. Annual Parish Meeting – 9th May 2022: Report and to confirm date for 2023 meeting, with revised format for consideration.

17. Jubilee Celebrations in Bardwell

- 17.1 16th May Jubilee Torch Relay came through Bardwell on 16th July, organisation for the village section was successfully managed by Bardwell School in association with the Festival of Suffolk.
- 17.2 3,4,5th June Bardwell Church Flower Festival
- 17.3 5th June Cars on the Green

18. Refurbishment of the existing benches on the Green and Village Sign Post.

The parish council appreciates the help of Jeffrey Lewis, who has kindly carried out this work.

19. Correspondence requiring consideration

20. Questions to the Chair

21. Next Meeting: Tuesday 5th July 2022, 7pm, in The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell

