

Clerk's Report

Community field play area report

Condition of ground/silted up mats underneath swing set. HIC testing suggested. What are councillors views/suggestions – do you wish me to investigate getting this sorted out?

Meetings /Courses attended during November

16 November: The Clerk attended the West Suffolk/ Town and Parish Forum/SALC joint area forum (slides and other info has been uploaded/available from the SALC website).

Also attended by Cllr Stokes in his role as SALC Chairman for West Suffolk Area and Cllr Andrew Smith.

The Clerk also attended 3 online training courses during the month:

SALC: Councillors Standards, Code of Conduct; casual vacancies, complaints, policies and procedures. (1 ½ hrs)

2 x Scribe training modules (30 minutes each):

4th November: Reserves and Invoices

8th November: Budgeting and forecasting

Quiet Lanes update

28 November: Joy has received the invoice from SCC for a contribution to the signs and posts: £250. It is understood that Joanna offered to fund this. Joy has written to Joanna.

2nd Dec: Joy (Clerk, Stanton PC) asked to collect the brackets and signs on 5th December, but was unable to because QLS are replenishment to stock of brackets. QLS will let Joy know when new stock arrives.

Reports

Charity Trustees: Barry Felton: Chair of Charity Trustees

Dear Pauline,

Not much to report since the last meeting.

We stopped cutting the grass in October, as per usual, but due to the warm and wet weather it really needs another cut. If we have a few days of dry weather we'll try and organise a cut.

Barry

Bardwell Community Speed Watch: Cllr Ali Compton

Thank you. For a speedwatch report we have been out three times since the last PC and observed no speeding but one rude gesture! A continual stream of traffic was travelling through the village on one of the days after a road closure on the 1088, we were asked for directions to Thetford. It must have been quite unpleasant for the residents of Low Street, in the narrower part.

Correspondence

Grant £1200 towards grass cutting in Bardwell churchyard

bardwellpctreasurer@gmail.com <bardwellpctreasurer@gmail.com>

5 December
2022 at 13:32

On behalf of the Parochial Church Council of Bardwell, may I ask you to convey the gratitude of the PCC to the Parish Council for the Grant of £1200 that has been given to us to go towards the grass cutting costs incurred whilst maintaining the churchyard.

Grass cutting is one of several major annual expenses for the PCC, so the receipt of this grant, means that funds raised from our own fundraising efforts can be more effectively utilised on other expenses, and community work.

On behalf of the PCC of Bardwell, thank you.

Malcolm Steed
Treasurer
PCC of Bardwell

Low Street Hedge

Following discussion between the Chairman and Trevor Jackson (Mr Michael Jackson, Mrs Wendy Jackson and Mr Trevor Jackson t/a M & T J Garden Services) about requirements along Low Street bank boundary, the following was sent to David. It appears that Joanna is prepared to cover this cost, but in the first instance the pc would have to pay the contractor direct. Awaiting confirmation of agreement from Joanna and necessary SCC paperwork subject to pc's agreement. David advises that Mr Jackson cuts Mike Allum's hedges hence the contact with him.

Insurance/ Quotation

Date:

Thu, 10 Nov 2022 17:32:12 +0000

From:

Trevor Jackson <trevor@mtjs.co.uk><<mailto:trevor@mtjs.co.uk>>

To:

david.ruffles@btopenworld.com<<mailto:david.ruffles@btopenworld.com>>

<david.ruffles@btopenworld.com><<mailto:david.ruffles@btopenworld.com>>

Hi There

Please find you quotation for Bardwell parish council hedge cutting below.

For tractor Hedge cutting in Bardwell £150 + V.A.T

If you would like to go ahead please let me know.

I have attached our insurance details.

Many Thanks

Trevor

(Clerk's note: not attached to this document but held on file whilst appropriate: £5,000,000 public liability and £5,000,000 Employers liability)

Budget/Precept request 2019/20		Revised 3 to avoid increasin g Band D		Draft 1 2023/24 Octmtg	DRAFT 2 revised Play area reduced 27/11/22	Draft 3 increases to BPFA and TB Reduced play area CF maintenance reduced	Draft 4 BPFA and TB not increased. Reduction to play area CF maintenance reduced
	2019-2020	2021- 2022 final	2022-23 Final	2023-24			
PCC	£ 800	1200	1200	1200	£ 1,200.00	1200	1200
Street cleaner	£ 750	772	780	788	£ 788.00	788	788
Materials	£ 10	20	22	22	£ 22.00	22	22
BPFA Capital Fund	£ -						
BPFA Rev Grant	£ 1,763	1763	1763	1763	£ 1,763.00	1939	1763
General Capital Fund	£ 1,250	1250	1250	1250	£ 1,250.00	1250	1250
Tithe Barn rev Grant	£ 1,000	1000	1000	1000	£ 1,000.00	1100	1000
Community field	£ 500	500	700	1000	£ 500.00	500	500
Community field Lease	£ 313	358	549	358	£ 358.00	358	358
Clock	£ 220	240	250	250	£ 250.00	250	250
Grass Cutting/maintenance C	£ 1,000	1500	1500	1500	£ 1,500.00	1200	1200
Dog bin emptying	£ 554	525	0	0	£ -	0	
S137	£ 400	400	400	400	£ 400.00	400	400
Water Supply			100	100	£ 100.00	100	100
Admin							
Clerk Salary	£ 2,629	2666	2692	2719	£ 2,719.00	2719	2719
Clerk Expenses	£ 250	72	100	100	£ 100.00	100	100
Chair Expenses	£ 15	15	20	20	£ 20.00	20	20
Hall Hire	£ 220	180	180	200	£ 200.00	200	200
Courses/conferences	£ 220	250	300	300	£ 300.00	300	300
Audit/Professional	£ 550	450	500	370	£ 370.00	370	370
Insurance	£ 400	400	440	510	£ 510.00	510	510
Subscriptions incl SALC and	£ 430	476	477.28	480	£ 480.00	480	480
Books/Equipment/Website	£ 200	166	210	100	£ 100.00	100	100
Scribe accounting package		288	300	344	£ 344.00	344	344
Village News	£ 500	500	500	500	£ 500.00	500	500
Other/Contingency	£ 500	500	500	500	£ 500.00	500	500
Election Expenses	£ 600	0	0	300	£ 300.00	300	300
Planning Consultancy							
Play Area				500	£ 200.00	200	300
jubilee/Coronation			500	500	£ 500.00	500	500
	£ 15,074	15491	#####	17074	£ 16,274.00	16250	16074
From reserves	£ (400)		-405.00	-2000	£ (269.00)	-245	-69
Less grants from SEBC	£ -	-185			£ -		
Total Requirements/Precept F	£ 14,674	£ 15,306	#####	15,074	£ 16,005.00	16005	16005
Tax Base	313.86	301.64	311.96	315.42	£ 315.42	315.42	315.42
	#REF!						
£ Increase	£1.96	0	0				
Band D	£ 46.75	50.74	50.74	47.79	£ 50.74	50.74	50.74
percentage Increase	4.38%	0.00%	0.00%	-5.81%	£ -		

Bardwell Parish Council

Prepared by: _____
Name and Role (Clerk/RFO etc)

Date: _____

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 05/12/2022		
	Cash in Hand 01/04/2022		24,028.92
	ADD Receipts 01/04/2022 - 05/12/2022		21,103.63
			45,132.55
	SUBTRACT Payments 01/04/2022 - 05/12/2022		19,057.09
A	Cash in Hand 05/12/2022 (per Cash Book)		26,075.46
	Cash in hand per Bank Statements		
	Petty Cash	05/12/2022	0.00
	Tithe Barn Account 93701484	05/12/2022	0.00
	Community Field Deposit Account	05/12/2022	0.00
	Community Field Current Account	05/12/2022	0.00
	BPFA Tracker Account 30644854	05/12/2022	0.00
	BPFA Community Account 303489	05/12/2022	0.00
	Bardwell PC Tracker Account 5018	05/12/2022	24,818.65
	Bardwell PC Community Account 9	05/12/2022	1,256.81
			26,075.46
	Less unrepresented payments		
			26,075.46
	Plus unrepresented receipts		
B	Adjusted Bank Balance		26,075.46
	A = B Checks out OK		

Bardwell Parish Council

Transactions for All Banks

Voucher Date	Bank	Cost Code	Chq/Rec No.	Description	Supplier	Net	VAT	Total	Balance	Cashed date
				STARTING BALANCE					24,028.92	
84	06/12/2022	Bardwell PC Comr	Street Cleaning	Litterpicker salary/wages	Mrs M Endicott	65.00		-65.00	23,963.92	
83	06/12/2022	Bardwell PC Comr	Clerk/RFO Salary	Clerk/RFO Salary	Mrs P Smith, Clerk/RF	224.77		-224.77	23,739.15	
86	06/12/2022	Bardwell PC Comr	Other Contingency	Postage	Mrs P Smith, Clerk/RF	7.65		-7.65	23,731.50	
85	06/12/2022	Bardwell PC Comr	Plants/Trees	Apple Aldeburgh Beach	Botanica	32.00		-32.00	23,699.50	
85	06/12/2022	Bardwell PC Comr	consumables/sund	Apple Aldeburgh Beach	Botanica	2.50	0.50	-3.00	23,696.50	
				CLOSING BALANCE					23,696.50	
						331.92	0.50	-332.42		

Bardwell Parish Council
PAYMENTS & RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
76 Plants/Trees	02/11/2022		Bardwell PC Communi		Payment - Community Field Bt	Thetford Garden Centre	S	-38.31	-7.66	-45.97
77 Plants/Trees	16/11/2022		Bardwell PC Communi	002/7752 Bardwell PC	Payment - plants for jubilee pl	Hillcrest Nurseries Limited	S	-26.84	-5.36	-32.20
81 Water Supply	24/11/2022		Bardwell PC Communi	88888946684	Payment - CF water supply	Wave - Anglian Water Busine	S	-79.02	-15.81	-94.83
81 Water Supply	24/11/2022		Bardwell PC Communi	88888946684	Payment - CF water supply	Wave - Anglian Water Busine	Z	16.50		16.50
79 Bardwell Village News	28/11/2022		Bardwell PC Communi		Payment - Bardwell Village Ne	Community Workshop	X	-211.70		-211.70
80 Churchyard grass cutting	28/11/2022		Bardwell PC Communi		Payment - church grant grassc	Bardwell Church	E	-1,200.00		-1,200.00
78 Tithe Barn refurb	28/11/2022		Bardwell PC Communi		Payment - Tithe Barn refurb -	John Stebbing Architects Ltd	S	-1,555.00	-310.00	-1,865.00
83 Clerk/RFO Salary	06/12/2022		Bardwell PC Communi		Payment - Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	X	-224.77		-224.77
86 Other Contingency	06/12/2022		Bardwell PC Communi		Payment - Postage	Mrs P Smith, Clerk/RFO	E	-7.65		-7.65
84 Street Cleaning	06/12/2022		Bardwell PC Communi		Payment - Litterpicker salary/v	Mrs M Endicott	X	-65.00		-65.00
85 Plants/Trees	06/12/2022		Bardwell PC Communi		Payment - Apple Aldeburgh Be	Botanica	E	-32.00		-32.00
85 consumables/sundries	06/12/2022		Bardwell PC Communi		Payment - Apple Aldeburgh Be	Botanica	S	-2.50	-0.50	-3.00
Total								-3,426.29	-339.33	-3,765.62

Bardwell Parish Council
Summary of Receipts and Payments

5 December 2022 (2022-2023)

Cost Centre 4

Community Field

Code	Title	Receipts			Payments			Net Position
		Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
15	Community Field Lease	198.00	104.31	-93.69	549.00	549.00		-93.69 (-12%)
18	Community Field Footpaths					150.00	-150.00	-150.00 (N/A)
19	Community Field Grass cutting				1,500.00	675.00	825.00	825.00 (55%)
25	Community field machinery hire					100.00	-100.00	-100.00 (N/A)
26	consumables/sundries					240.65	-240.65	-240.65 (N/A)
27	Plants/Trees					65.15	-65.15	-65.15 (N/A)
28	Water Supply				100.00	62.52	37.48	37.48 (37%)
29	Community Field (PC budget)		15.00	15.00	700.00	439.60	260.40	275.40 (39%)
41	Error/Correction							(N/A)
48	play area					1,013.63	-1,013.63	-1,013.63 (N/A)
52	cf footpaths maintenance							(N/A)
53	Platinum Jubilee Planter				500.00	589.62	-89.62	-89.62 (-17%)
SUB TOTAL		198.00	119.31	-78.69	3,349.00	3,885.17	-536.17	-614.86 (-17%)

Summary

NET TOTAL	198.00	119.31	-78.69	3,349.00	3,885.17	-536.17	-614.86 (-17%)
V.A.T.					481.53		
GROSS TOTAL		119.31			4,366.70		

Bardwell Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
10	play area	28/04/2022		Bardwell PC Communi	BACS	CF play area repairs	Wicksteed Leisure Ltd	S	80.30	16.06	96.36
12	Community Field Grass cuttir	11/05/2022		Bardwell PC Communi	BACS12	CF Grasscutting	Graham Hunt Services	E	100.00		100.00
16	play area	11/05/2022		Bardwell PC Communi	BACS	Play area grounds maintenanc	Error	S			
15	play area	11/05/2022		Bardwell PC Communi	BACS	Play area grounds maintenanc	John Babraff	S	66.63	13.33	79.96
17	Community Field Footpaths	19/05/2022		Bardwell PC Communi	BACS	c f footpaths weedkilling	The Country Life Landscapes	S	150.00	30.00	180.00
18	Platinum Jubilee Planter	19/05/2022		Bardwell PC Communi	BACS	Padlock Squire Security rating	TopLink	S	38.30	7.66	45.96
19	play area	19/05/2022		Bardwell PC Communi	BACS	rubber crumb under roundabo	Bright Flooring Solutions	S	850.00	170.00	1,020.00
20	Community Field Grass cuttir	24/05/2022		Bardwell PC Communi	BACS	CF Grasscutting	G J Hunt Services	X	100.00		100.00
23	Platinum Jubilee Planter	06/06/2022		Bardwell PC Communi	BACS	jubilee planter - paint	David Ruffles	S	15.79	3.16	18.95
31	Platinum Jubilee Planter	09/06/2022		Bardwell PC Communi	BACS	base: paving flag. fence post,	Saint-Gobain Build (Jewson)	S	37.38	7.48	44.86
32	Platinum Jubilee Planter	09/06/2022		Bardwell PC Communi	BACS	secure base: postfix, paving fl:	Saint-Gobain Build (Jewson)	S	24.84	4.97	29.81
33	consumables/sundries	09/06/2022		Bardwell PC Communi	BACS	credit held on ac from 190321	Saint-Gobain Build (Jewson)	Z	-26.66		-26.66
37	Platinum Jubilee Planter	13/06/2022		Bardwell PC Communi	BACS	plants for jubilee planter	Hillcrest Nurseries Limited	S	48.31	9.66	57.97
34	Community Field Grass cuttir	20/06/2022		Bardwell PC Communi	BACS	CF Grasscutting	Graham Hunt Services	E	100.00		100.00
35	play area	20/06/2022		Bardwell PC Communi	BACS	play area sundries for repairs	Wicksteed Leisure Ltd	S	16.70	3.34	20.04
36	Platinum Jubilee Planter	20/06/2022		Bardwell PC Communi	BACS	Jubilee Planter	Uniseed engineering Ltd	S	405.00	81.00	486.00
41	Platinum Jubilee Planter	05/07/2022		Bardwell PC Communi	BACS	Jubilee Planter	David Ruffles	X	20.00		20.00
47	Community Field (PC budget	03/08/2022		Bardwell PC Communi	BACS	cf meadow cut	The Country Life Landscapes	S	320.00	64.00	384.00
57	consumables/sundries	08/09/2022		Bardwell PC Communi		wood to repair fence	Clarkes of Walsham	S	6.86	1.37	8.23
58	consumables/sundries	13/09/2022		Bardwell PC Communi		grass seed	Barenbrug	Z	176.70		176.70
60	Community field machinery	20/09/2022		Bardwell PC Communi		mound reconstruction - digger	Graham Hunt Services	X	100.00		100.00
59	Community Field Grass cuttir	20/09/2022		Bardwell PC Communi		CF Grasscutting	Graham Hunt Services	X	80.00		80.00
61	Community Field Grass cuttir	29/09/2022		Bardwell PC Communi		grass trimming woodland area	Felton's Landsapes	X	175.00		175.00
74	Community Field (PC budget	12/10/2022		Bardwell PC Communi		CF Replacement stakes and sti	Clarkes of Walsham	S	119.60	23.92	143.52
75	Community Field Grass cuttir	30/10/2022		Bardwell PC Communi		CF Grasscutting	G J Hunt Services	E	120.00		120.00
70	consumables/sundries	30/10/2022		Bardwell PC Communi		Reimbursement tree protector:	Sandy Lane Nursery	S	83.75	16.75	100.50
76	Plants/Trees	02/11/2022		Bardwell PC Communi		Community Field Bulbs	Thetford Garden Centre	S	38.31	7.66	45.97
77	Plants/Trees	16/11/2022		Bardwell PC Communi	002/7752 Bardwell PC	plants for jubilee planter	Hillcrest Nurseries Limited	S	26.84	5.36	32.20
Total									3,273.65	465.72	3,739.37

Bardwell Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2022 and 05-12-2022)

Cost Centre Administration**Code Number 7 Insurance**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
30	08/06/2022		Bardwell PC Comr	BACS	Insurance	Business Services at CAS Ltd	X	459.82		459.82
Subtotal for Code: Insurance								£459.82		£459.82

Code Number 10 Subscriptions

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
4	06/04/2022		Bardwell PC Comr	SALC	SALC Membership	Suffolk Association of Local Councils (E	364.86		364.86
5	07/04/2022		Bardwell PC Comr	BACS	Suffolk Wildlife Trust membership	Suffolk Wildlife Trust	E	38.00		38.00
27	07/06/2022		Bardwell PC Comr	DD	ICO Data Protection annual fee	ICO	X	35.00		35.00
Subtotal for Code: Subscriptions								£437.86		£437.86

Code Number 11 Village Hall Hire

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
21	31/05/2022		Bardwell PC Comr	BACS	Village Hall Hire	Bardwell Village Hall	X	54.00		54.00
68	30/10/2022		Bardwell PC Comr		Village Hall Hire	Bardwell Village Hall	E	60.00		60.00
Subtotal for Code: Village Hall Hire								£114.00		£114.00

Code Number 14 Bardwell Village News

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
7	25/04/2022		Bardwell PC Comr	BACS	Bardwell Village News Printing	Community Workshop	E	196.59		196.59
22	31/05/2022		Bardwell PC Comr	BACS	Bardwell Village News Printing	Community Workshop	X	211.70		211.70
39	29/06/2022		Bardwell PC Comr	BACS	Bardwell Village News Printing	Community Workshop	E	248.87		248.87
45	03/08/2022		Bardwell PC Comr	BACS	Bardwell Village News Printing	Community Workshop	Z	263.98		263.98
52	30/08/2022		Bardwell PC Comr	BACS	Bardwell Village News Printing	Community Workshop	X	181.48		181.48
62	29/09/2022		Bardwell PC Comr		Bardwell Village News Printing	Community Workshop	X	211.70		211.70
71	28/10/2022		Bardwell PC Comr		Bardwell Village News Printing	Community Workshop	E	181.48		181.48
79	28/11/2022		Bardwell PC Comr		Bardwell Village News Printing	Community Workshop	X	211.70		211.70
Subtotal for Code: Bardwell Village News								£1,707.50		£1,707.50

Code Number 20 Audit / Professional Fees

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
40	05/07/2022		Bardwell PC Comr	BACS	Internal Audit Honorarium	Peter Chapman	X	150.00		150.00
63	29/09/2022		Bardwell PC Comr		audit 2021/22	PKF Littlejohn LLP	S	200.00	40.00	240.00
Subtotal for Code: Audit / Professional Fees								£350.00	£40.00	£390.00

Code Number 32 S137

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
38	09/06/2022		Bardwell PC Comr	BACS	My Wish Charity - Every Heart Matters	My Wish Charity	X	50.00		50.00
51	30/08/2022		Bardwell PC Comr	BACS	Royal British Legion - Poppy Appeal - V	Royal British Legion - Poppy Appeal	E	40.00		40.00
Subtotal for Code: S137								£90.00		£90.00

Code Number 36 Books/Equipment/Website

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
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Bardwell Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2022 and 05-12-2022)

65	04/10/2022		Bardwell PC Comr		website annual hosting	One Suffolk, Community Action Suffol	S	50.00	10.00	60.00		
								Subtotal for Code:	Books/Equipment/Website	£50.00	£10.00	£60.00
Code Number	37 Scribe Accounting package											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
46	03/08/2022		Bardwell PC Comr	BACS	Scribe annual invoice accounts packag	Starboard Systems Limited t/a Scribe.	S	288.00	57.60	345.60		
								Subtotal for Code:	Scribe Accounting package	£288.00	£57.60	£345.60
Code Number	38 Other Contingency											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
72	28/10/2022		Bardwell PC Comr		Postfix for dog bin repair near Tithe Bar	Saint-Gobain Build (Jewson)	S	6.29	1.26	7.55		
								Subtotal for Code:	Other Contingency	£6.29	£1.26	£7.55
Code Number	40 General Capital Fund											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
28	08/06/2022		Bardwell PC Comr	BACS	refurb to base of village sign post on Tl	Jeffrey Lewis	S	2.92	0.58	3.50		
29	08/06/2022		Bardwell PC Comr	BACS	refurb benches and village sign post on	Jeffrey Lewis	S	50.00	10.00	60.00		
								Subtotal for Code:	General Capital Fund	£52.92	£10.58	£63.50
Code Number	55 Annual Village Meeting											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
50	14/08/2022		Bardwell PC Comr	BACS	Refreshments APM 9 May 2022	Dun Cow Pub	X	52.00		52.00		
								Subtotal for Code:	Annual Village Meeting	£52.00		£52.00
								Subtotal for Cost Centre:	Administration	3,608.39	119.44	3,727.83

Cost Centre Allotments

Code Number	51 shed supplies											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
6	20/04/2022		Community Field C	BACS	Sheds: labour for base installation and I	Felton's Landscapes	E	800.00		800.00		
8	27/04/2022		Community Field C	BACS	sheds: balance, supply and installation	Merit Garden Products Ltd	S	1,983.33	396.67	2,380.00		
9	27/04/2022		Community Field C	BACS	sheds - stain	Merit Garden Products Ltd	S	16.65	3.33	19.98		
24	06/06/2022		Community Field C	BACS	4xwaterbutts, drain pipes and associate	Mrs P Smith, Clerk/RFO	S	311.71	62.34	374.05		
44	03/08/2022		Bardwell PC Comr	BACS	Allotment keys	Sam Elliot	S	37.50	7.50	45.00		
								Subtotal for Code:	shed supplies	£3,149.19	£469.84	£3,619.03
								Subtotal for Cost Centre:	Allotments	3,149.19	469.84	3,619.03

Cost Centre BPFA

Code Number	57 planning application											
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total		
56	08/09/2022		Bardwell PC Comr		BPFA playing field signs	West Suffolk Council	X	66.00		66.00		
								Subtotal for Code:	planning application	£66.00		£66.00
								Subtotal for Cost Centre:	BPFA	66.00		66.00

Cost Centre Church and churchyard

Code Number	12 Churchyard grass cutting									
Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total

Bardwell Parish Council
Listing of Payments in each Code for All Cost Centres
(Between 01-04-2022 and 05-12-2022)

80	28/11/2022	Bardwell PC Comn	church grant grasscutting 2022	Bardwell Church	E	1,200.00		1,200.00
						Subtotal for Code: Churchyard grass cutting	£1,200.00	£1,200.00
						Subtotal for Cost Centre: Church and churchyard	1,200.00	1,200.00

Cost Centre Community Field**Code Number 15 Community Field Lease**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
1	01/04/2022		Bardwell PC Comn	BACS	Community Field Lease/Rent	Suffolk County Council - County Farm	E	274.50		274.50
64	30/09/2022		Bardwell PC Comn		Community Field Lease/Rent	Suffolk County Council - County Farm	X	274.50		274.50
						Subtotal for Code: Community Field Lease		£549.00		£549.00

Code Number 18 Community Field Footpaths

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
17	19/05/2022		Bardwell PC Comn	BACS	c f footpaths weedkilling	The Country Life Landscapes	S	150.00	30.00	180.00
						Subtotal for Code: Community Field Footpaths		£150.00	£30.00	£180.00

Code Number 19 Community Field Grass cutting

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
12	11/05/2022		Bardwell PC Comn	BACS12	CF Grasscutting	Graham Hunt Services	E	100.00		100.00
20	24/05/2022		Bardwell PC Comn	BACS	CF Grasscutting	G J Hunt Services	X	100.00		100.00
34	20/06/2022		Bardwell PC Comn	BACS	CF Grasscutting	Graham Hunt Services	E	100.00		100.00
59	20/09/2022		Bardwell PC Comn		CF Grasscutting	Graham Hunt Services	X	80.00		80.00
61	29/09/2022		Bardwell PC Comn		grass trimming woodland area	Felton's Landscapes	X	175.00		175.00
75	30/10/2022		Bardwell PC Comn		CF Grasscutting	G J Hunt Services	E	120.00		120.00
						Subtotal for Code: Community Field Grass cutting		£675.00		£675.00

Code Number 25 Community field machinery hire

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
60	20/09/2022		Bardwell PC Comn		mound reconstruction - digger	Graham Hunt Services	X	100.00		100.00
						Subtotal for Code: Community field machinery hi		£100.00		£100.00

Code Number 26 consumables/sundries

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
33	09/06/2022		Bardwell PC Comn	BACS	credit held on ac from 190321	Saint-Gobain Build (Jewson)	Z	-26.66		-26.66
57	08/09/2022		Bardwell PC Comn		wood to repair fence	Clarks of Walsham	S	6.86	1.37	8.23
58	13/09/2022		Bardwell PC Comn		grass seed	Barenbrug	Z	176.70		176.70
70	30/10/2022		Bardwell PC Comn		Reimbursement tree protectors and stal	Sandy Lane Nursery	S	83.75	16.75	100.50
						Subtotal for Code: consumables/sundries		£240.65	£18.12	£258.77

Code Number 27 Plants/Trees

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
76	02/11/2022		Bardwell PC Comn		Community Field Bulbs	Theford Garden Centre	S	38.31	7.66	45.97
77	16/11/2022		Bardwell PC Comn	002/7752 Bardw	plants for jubilee planter	Hillcrest Nurseries Limited	S	26.84	5.36	32.20
						Subtotal for Code: Plants/Trees		£65.15	£13.02	£78.17

Bardwell Parish Council
Listing of Payments in each Code for All Cost Centres
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Code Number 28 Water Supply

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
81	24/11/2022		Bardwell PC Comr	88888946684	CF water supply	Wave - Anglian Water Business (Natic	S	79.02	15.81	94.83
81	24/11/2022		Bardwell PC Comr	88888946684	CF water supply	Wave - Anglian Water Business (Natic	Z	-16.50		-16.50
Subtotal for Code: Water Supply								£62.52	£15.81	£78.33

Code Number 29 Community Field (PC budget)

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
47	03/08/2022		Bardwell PC Comr	BACS	cf meadow cut	The Country Life Landscapes	S	320.00	64.00	384.00
74	12/10/2022		Bardwell PC Comr		CF Replacement stakes and straps for	Clarks of Walsham	S	119.60	23.92	143.52
Subtotal for Code: Community Field (PC budget)								£439.60	£87.92	£527.52

Code Number 48 play area

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
10	28/04/2022		Bardwell PC Comr	BACS	CF play area repairs	Wicksteed Leisure Ltd	S	80.30	16.06	96.36
15	11/05/2022		Bardwell PC Comr	BACS	Play area grounds maintenance	John Babraff	S	66.63	13.33	79.96
16	11/05/2022		Bardwell PC Comr	BACS	Play area grounds maintenance	Error	S			
19	19/05/2022		Bardwell PC Comr	BACS	rubber crumb under roundabout	Bright Flooring Solutions	S	850.00	170.00	1,020.00
35	20/06/2022		Bardwell PC Comr	BACS	play area sundries for repairs	Wicksteed Leisure Ltd	S	16.70	3.34	20.04
Subtotal for Code: play area								£1,013.63	£202.73	£1,216.36

Code Number 53 Platinum Jubilee Planter

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
18	19/05/2022		Bardwell PC Comr	BACS	Padlock Squire Security rating 7	TopLink	S	38.30	7.66	45.96
23	06/06/2022		Bardwell PC Comr	BACS	jubilee planter - paint	David Ruffles	S	15.79	3.16	18.95
31	09/06/2022		Bardwell PC Comr	BACS	base: paving flag, fence post, concrete	Saint-Gobain Build (Jewson)	S	37.38	7.48	44.86
32	09/06/2022		Bardwell PC Comr	BACS	secure base: postfix, paving flag	Saint-Gobain Build (Jewson)	S	24.84	4.97	29.81
36	20/06/2022		Bardwell PC Comr	BACS	Jubilee Planter	Uniseed engineering Ltd	S	405.00	81.00	486.00
37	13/06/2022		Bardwell PC Comr	BACS	plants for jubilee planter	Hillcrest Nurseries Limited	S	48.31	9.66	57.97
41	05/07/2022		Bardwell PC Comr	BACS	Jubilee Planter	David Ruffles	X	20.00		20.00
Subtotal for Code: Platinum Jubilee Planter								£589.62	£113.93	£703.55
Subtotal for Cost Centre: Community Field								3,885.17	481.53	4,366.70

Cost Centre Income**Code Number 1 Precept**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
11	29/04/2022		Bardwell PC Comr		Precept	West Suffolk Council	X			
Subtotal for Code: Precept										

Code Number 5 Bank Interest

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
82	05/12/2022		Bardwell PC Track	error	Error	Error	Z			
Subtotal for Code: Bank Interest										
Subtotal for Cost Centre: Income										

Bardwell Parish Council
Listing of Payments in each Code for All Cost Centres
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Cost Centre Staff Costs**Code Number 9 Clerk/RFO Salary**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
3	06/04/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	E	222.17		222.17
14	11/05/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	E	222.17		222.17
26	06/06/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	E	222.17		222.17
42	05/07/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	X	224.73		224.73
48	03/08/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	X	224.77		224.77
53	06/09/2022		Bardwell PC Comrn	BACS	Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	X	224.73		224.73
66	04/10/2022		Bardwell PC Comrn		Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	X	224.77		224.77
69	30/10/2022		Bardwell PC Comrn		Clerk/RFO Salary	Mrs P Smith, Clerk/RFO	E	224.77		224.77
Subtotal for Code: Clerk/RFO Salary								£1,790.28		£1,790.28

Code Number 13 Street Cleaning

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
2	06/04/2022		Bardwell PC Comrn	BACS	Litterpicker salary/wages	Mrs M Endicott	E	64.33		64.33
13	11/05/2022		Bardwell PC Comrn	BACS13	Litterpicker salary/wages	Mrs M Endicott	E	64.33		64.33
25	06/06/2022		Bardwell PC Comrn	BACS	Litterpicker salary/wages	Mrs M Endicott	E	65.39		65.39
43	05/07/2022		Bardwell PC Comrn	BACS	Litterpicker salary/wages	Mrs M Endicott	X	65.00		65.00
49	03/08/2022		Bardwell PC Comrn	BACS	Litterpicker salary/wages	Mrs M Endicott	X	65.00		65.00
54	06/09/2022	regular moni	Bardwell PC Comrn	BACS	Litterpicker salary/wages	Mrs M Endicott	X	65.00		65.00
67	04/10/2022		Bardwell PC Comrn		Litterpicker salary/wages	Mrs M Endicott	X	65.00		65.00
73	30/10/2022		Bardwell PC Comrn		Litterpicker salary/wages	Mrs M Endicott	E	65.00		65.00
Subtotal for Code: Street Cleaning								£519.05		£519.05

Subtotal for Cost Centre: Staff Costs **2,309.33** **2,309.33**

Cost Centre Tithe Barn**Code Number 56 Tithe Barn refurb**

Vchr.	Date	Minute	Bank	Cheq. No.	Description	Supplier	Vat Type	Net	Vat	Total
55	08/09/2022		Bardwell PC Comrn		3D scanning of Tithe Barn	John Stebbing Architects Ltd	S	1,586.00	317.20	1,903.20
78	28/11/2022		Bardwell PC Comrn		Tithe Barn refurb - architect fees	John Stebbing Architects Ltd	S	1,555.00	310.00	1,865.00
Subtotal for Code: Tithe Barn refurb								£3,141.00	£627.20	£3,768.20
Subtotal for Cost Centre: Tithe Barn								3,141.00	627.20	3,768.20

TOTALS **£17,359.08** **£1,698.01** **£19,057.09**