

Bardwell Parish Council
Chairman: David Ruffles

Councillors are summoned to attend the meeting of Bardwell Parish Council to be held on
Tuesday 6th December 2022, commencing at 7.00pm
In The Tithe Barn Bardwell Village Hall, Up Street, Bardwell, IP31 1AA

1. **To receive apologies for absence.** Apologies are noted from
Cllr Peter Sanderson, Cllr Geoff Clough and Suffolk County Cllr Joanna Spicer.
2. **To receive declarations of interest** in addition to the ongoing declaration of
pecuniary interest by Cllr Andrew Smith relating to financial items re Clerk/RFO
3. **Approval of Minutes of the meeting held on Tuesday 1st November 2022**
4. **Public Participation Session:** To note that questions and comments raised should
relate to items on this agenda. Any other matters may be raised at the Chairman's
discretion and if considered appropriate may be noted for consideration on a future
agenda.
5. **To receive reports from County and District Councillors.**
 - 5.1 Suffolk County Councillor Joanna Spicer MBE
 - 5.2 West Suffolk District Councillor Andrew Smith
6. **Chairman's report**
7. **Highways Matters for consideration.**
 - 7.1 **Vegetation and overhanging trees along stretch of Low Street between Old Green
Man towards Quaker Lane.**

To consider proposal submitted by Chairman, that the parish council should engage
a contractor, with the assistance of volunteers to cut back trees and clear
vegetation.

The Chairman has obtained a quote for £150.00 to cut back the trees and vegetation
from a contractor (details attached) together with volunteers. Cllr Spicer has agreed
to meet this cost subject to permission being given by the 'owner'. Suffolk County
Council require contractors working on the highway to meet specific requirements.
Subject to agreement, the Chairman has pencilled in a date of 17th December 2022
for the work to be carried out. (See attached for more information.)
 - 7.2 **Footbridge over the River Black Bourn:** Update if available
 - 7.3 **School Lane: Omission of double yellow lines** opposite Mill Paddock: Update if
available
 - 7.4 **School Safety Zone Signage** knocked down in School Lane: If considered necessary,
to determine further actions required.

8. Planning Applications: The Parish Council has been consulted by West Suffolk District Council, on the following applications.

8.1 New Applications:

DC/22/1814/LB | Application for listed building consent - a. replacement roofing to four roofs to the original school building and school house; b. repair of windows and install secondary glazing to original school building; c. and replacement windows to modern school extension | Bardwell CEVC Primary School, School Lane Bardwell Suffolk IP31 1AD

DC/22/2019/LB | Application for listed building consent - replace window with french doors on rear elevation of existing extension | The Willows Low Street Bardwell, Bury St Edmunds Suffolk IP31 1AS

8.2 Planning Application Decisions Since November Meeting: Both Approved

DC/22/1840/TCA | Trees in a conservation area notification - one Field Maple (M1 on plan) overall crown reduction by four metres | Croft House The Green Bardwell Suffolk IP31 1AW – see agenda pack for decision notice and conditions

DC/22/1578/ADV | Application for advertisement consent - three illuminated free standing signs at the entrance of the playing fields | Queen Elizabeth II Field Spring Road Bardwell Suffolk IP31 1AB – see agenda pack for decision notice and conditions

9 Other planning matters. To receive updates if available:

9.2 Glassfield Road

9.2 Mallard View

10. Finance: See agenda pack

10.1 To receive financial report and to approve payments

10.2 To consider suggestion for short term deposit account with higher rate than being offered by Barclays

10.3 To review draft budget 2023/24

11. Finance: S137 donations: for consideration and decision – see agenda pack

12. Community Field: Update and matters for consideration.

13. Clerk's Report

14. Emergency Plan

15. Correspondence

16. Reports from parish council representatives to village organisations

16.1 Bardwell Speed Watch

16.2 Bardwell Playing Fields Association

16.3 Bardwell Charity Trustees

16.4 Bardwell Village Hall Management Committee (Tithe Barn)

16.5 Suffolk Association of Local Councils

17. Litterpick 2023: Suggested dates 25th March or 1st April

18. Cars on the Green - Sunday 28th May 2023

Road Closure: David Ruffles as Chairman of the COTG committee requests confirmation from the parish councillors that they have no objection to the road closure request being submitted to Suffolk County Council for the duration of this event

19. Questions to the Chair

20. Next meeting: Tuesday, February 2022, 7.00pm in the Tithe Barn, Bardwell Village Hall, Up Street, Bardwell IP31 1AA

Issued: 30/11/22

P Smith, Clerk/RFO

bardwellpc@gmail.com

www.bardwell.onesuffolk.net

01359 22193

