

Bardwell Parish Council

Chairman: David Ruffles

Councillors are summoned to attend the Meeting of Bardwell Parish Council to be held on
Tuesday 5th July 2022, commencing at 7.00pm.

Venue: The Tithe Barn (Bardwell Village Hall), Up Street, Bardwell 1AA.

Members of the public are welcome to attend.

Please note: this meeting will be recorded.

1. To receive and approve (if accepted) apologies for absence.
2. To receive and approve declarations of interest relating to matters included within this agenda.
3. To approve the minutes of the meeting held on 7th June 2022.
4. **Public participation session.**
To receive questions from members of the public relating to items included within this agenda. Other matters may be raised at the Chairman's discretion but may not necessarily be responded to during the meeting. Where appropriate, a written response may be provided outside of the meeting or alternatively the matter may be included within a future agenda for discussion
5. **To receive reports from District and County Councillors**
 - 5.1 District Councillor Andrew Smith
 - 5.2 County Councillor Joanna Spicer MBE: Update re closed bridge
6. **Chairman's Report**
7. **Business next door to Cleveland House: update.**
8. **Parking on footpaths: update**
9. **River Black bourn: To consider whether it is appropriate for the parish council to contact landowners with riparian responsibilities in relation to clearing the river in the vicinity of Harling bridge.**
10. **Highways matters for consideration:**
Flooding along Low Street and Church Road: Outcome/update from SCC recent work
11. **Local Plan Consultation: Consultation opened 26th May and runs until 26th July 2022.**
 - 11.1 To report on meeting with SCC at proposed School Lane site. DR/JB/AS
 - 11.2 To consider the parish council's response to the consultation.
12. **Planning Applications**
To consider planning applications on which the parish council has been consulted: None at the time of issuing the agenda
13. **Community Governance Review**
To note parish council's response
14. **Community Field**
 - 14.1 Agreement between Parish Council and BPFA to be reviewed
 - 14.2 Allotments update
 - 14.3 Play area update
 - 14.4 Any other matters relating to the community field which require consideration/agreement
15. **Finance**
 - 15.1 Financial report and Invoices for payment
 - 15.2 AGAR: To confirm acceptance of the internal auditor's report – no issues of concern raised.
 - 15.3 AGAR: Notice of public rights and publication of unaudited annual governance & accountability return
Notice of Public Rights Period: 1st July – 11 August 2022

Documents have been submitted to PKF Littlejohn for audit: now available on the parish council website.

- 15.4 To consider proposal to transfer balances of the following accounts into earmarked reserves within the Bardwell Parish Council community bank accounts, and thereafter to close those accounts: BPFA Community Account; BPFA Tracker Account; Community Field Account; Community Field Deposit Account; Tithe Barn Account.

Note: This proposal is supported by the parish council's internal auditor.

16. To review: Standing Orders
 Financial Regulations
 New Model Code of Conduct (to be adopted)

17. To receive reports from parish council representatives to 'outside' organisations and other meetings attended:

- 17.1 Bardwell Playing Fields Association
- 17.2 Bardwell Charity Trustees
- 17.3 Bardwell Speed Watch
- 17.4 Bardwell Village Hall
- 17.5 Meeting with CAB via Zoom attended by Cllr Smith on 30th June 2022

18. Clerk's Report

19. Correspondence requiring consideration

20. Questions to the Chair

21. Next Meeting: Tuesday 6th September 2022, 7pm, in The Tithe Barn, Bardwell Village Hall, Up Street, Bardwell