

Bardwell Parish Council
Chair: Cllr David Ruffles

Councillors are summoned to attend the meeting of Bardwell Parish Council to be held on
Tuesday 8th June 2021, commencing at 7pm,
Venue: The tithe Barn, Bardwell's Village Hall, Up Street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend.
Please note: This meeting will be recorded.

- 1. To receive and approve (if accepted) apologies for absence**
- 2. Declarations of Interest**
 - 2.1 To receive declarations of pecuniary, local non-pecuniary interest(s) and personal interests in items on the agenda
 - 2.2 To receive requests for dispensations
- 3. Approval of Minutes of the Annual Meeting of Bardwell Parish Council held on 4th May 2021.**
- 4. Public participation session:** To receive comments and questions from members of the public relating to items included within this agenda. Other matters raised may be responded to at the discretion of the Chair. If appropriate items may be considered for inclusion on a future agenda.
- 5. To receive reports from District and County Councillors**
 - 5.1 Suffolk County Councillor Joanna Spicer MBE -
 - 5.2 West Suffolk District Councillor Andrew Smith
- 6. Chairman's report**
 - 6.1 Annual Village Meeting held 25th May in the Tithe Barn.
 - 6.2 Cars on the Green 30th May 2021
- 7. Highways Matters for consideration**

To consider the suggestion and viability of the parish council taking responsibility for the grassed triangle at the junction of Davey's Lane/The Green.
To consider pros and cons: taking into account licence requirements/insurance/initial and long term maintenance costs
- 8. Quiet lanes:**
 - 8.1 To resolve whether or not to support the Quiet Lanes submission for Knox Lane, Davey's Lane, Glassfield Road, Wyken Road (Responses from residents to the initial consultation are attached.)
 - 8.2 To resolve whether or not to approve a contribution of £50.00 towards Quiet Lane signage, subject to the decision at 8.1

Note: Stanton Parish Council, who initially submitted the application to Quiet Lanes for Stanton and Bardwell routes will be determining whether to continue with the submission during their next meeting (10th June).
- 9. Planning :** To consider planning consultation documents received from West Suffolk Council
- 10. Finance**
 - 10.1. Financial report
 - 10.2 invoices for approval
 - 10.3 To receive internal audit report 2020/21
 - 10.4 To approve the annual governance statement
 - 10.5 To approve the accounting statements 2020/21

11. Document reviews

- 11.1 Standing Orders
- 11.2 Financial Regulations
- 11.3 Assets register

12. Community Field: Any matters for consideration

- 13. Tree officer:** Following the resignation of the previous Tree Officer (a voluntary role) Councillors are asked to consider the process to recruit to this post if it considers it appropriate to do so.

14. Reports from parish council appointed representatives

- 14.1 Bardwell Charity Trustees Cllr Stokes
- 14.2 BPFA Cllr Sanderson
- 14.3 Bardwell Speed Watch Cllr Compton
- 14.4 Tithe Barn Cllr Smith

15. Police report

16. Clerk's report

- 17. Correspondence** requiring discussion
To consider response to letter received from owners of land at Knox Lane.
Copy attached.

- 18. Village Litter-pick:** To consider appropriate date.

19. 2022 The Queen's Platinum Jubilee

To note that The Queen will celebrate 70 years on the British throne on Saturday 6 February 2022.

There will be a 4 day bank holiday weekend: Thursday 2nd June - Sunday 5th June.

To consider whether the Parish Council will wish to become involved in the celebrations.

The Cars on the Green committee has advised that its event will be held on Sunday 5th June 2022.

20. Future Meetings

- 14th July Town and Parish Forum (online-microsoft teams) 6pm - 7.30pm
- 29th July SALC AGM (online via Zoom) 7pm

21. Questions to the Chair

- 22. Date of next meeting:** Tuesday 6th July 2021, 7pm
Venue: The Tithe Barn.

- 23. If required:** To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed.

P Smith Clerk/RFO
Bardwell Parish Council
01359 221934
bardwellpc@gmail.com

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