

Bardwell Parish Council

Chairman: David Ruffles Vice Chairman: Andrew Smith

Councillors are summoned to attend a meeting of Bardwell Parish Council to be held via Zoom video conferencing on Tuesday 6th April 2021, commencing at 7.00pm

Members of the Public and Press are welcome to attend

This meeting will be recorded.

Zoom meeting access details:

<https://us02web.zoom.us/j/86129857866?pwd=blc1NTdPMzFXWmV2VXdnUy9SR0J3QT09>

Meeting ID: 861 2985 7866 Passcode: 471926

AGENDA

- 1. To receive and approve (if accepted) apologies for absence**
- 2. To receive and approve (if appropriate) declarations of interest** relating to matters to be discussed within this agenda.
(Cllr Smith has an on-going pecuniary interest at item 16.1 Finance: Approval of Clerk/RFO salary)
- 3. To confirm minutes of the meeting held Tuesday 2nd March 2021**
- 4. Public Participation** (20 minutes maximum)
To receive comments and questions from members of the public relating to items included within this agenda. Other matters raised may be responded to at the Chairman discretion. Where appropriate, matters raised may be responded to outside of the meeting or considered for inclusion on a future agenda.
- 5. Report from Suffolk County Councillor Joanna Spicer MBE**
- 6. Report from Ward Councillor Andrew Smith**
- 7. Chairman's report**
- 8. Dog fouling issues**
 - 8.1 **To note:** 4 signs reminding pet owners to clean up after their dogs, provided by West Suffolk Council at no cost to the parish, have been installed by the chairman.
 - 8.2 **To note: Review of dog bin provision.** The chairman will be meeting with Andrew Harvey (Compliance and Performance Officer, West Suffolk Council) for a site visit on 8 April, to discuss potential options included within WSC response resulting from complaints re overflowing dog bins on occasions when they have not been emptied as scheduled.
- 9. Highways matters**
 - 9.1 To confirm that previously discussed highways matters have now been resolved or work is scheduled.
 - 9.2 New or outstanding highways matters requiring attention.
- 10. Traffic Calming/Speeding**
 - 10.1 **To note** the installation of the 30 mph roundels on Low Street.
 - 10.2 **"A Conversation about Speeding"** was held via Zoom on 8th March, presented by the Police and Suffolk County Council. During the presentation details were provided of a 2 year project during which ANPR cameras will be temporarily installed in appropriate village locations across the county.
Cllr Compton has submitted a request for Bardwell to be included: Response awaited.
A recording of the presentation is publicly available, together with associated documents, at:
<https://www.salc.org.uk/2021/03/10/a-conversation-about-speeding-2>

11. **Suffolk Quiet Lanes Project**

Stanton Parish Council has submitted a number of roads/lanes to be designated as Quiet Lanes. Bardwell Parish Council is asked to consider whether it will support the submission of the lanes, which continue beyond the Stanton parish boundary into Bardwell:

- Wyken Road and Glassfield Road cross the parish boundaries of Stanton and Bardwell
- Davey's Lane within the parish of Bardwell – continues on from Wyken Road
- Knox lane within the parish of Bardwell – continues on from Glassfield Road

12. **Community Speed Watch report – Cllr Compton**

13. **Planning**

13.1 Planning application consultations received from West Suffolk Council for discussion/response

13.2 Planning applications decided since March meeting

13.3 To note that Poultry Farm Cottage, Bowbeck has been demolished: West Suffolk Council is aware.

14. **Community Field**

14.1 Grant funding towards sheds and bases:

To note that Ward Cllr Smith has agreed £1,000 from his locality budget (received); Suffolk County Cllr Spicer has agreed £994 from her locality budget.

14.2 **Paths: To note** that work to extend the existing provision will commence during week beginning 6th April.

14.3 **Sensory area planting:** To consider proposals re sensory plants previously circulated by Cllr Sanderson

15. **The Great British Spring Clean**

The parish council is not presently able to organise the annual village litterpick. Subject to councillors being in agreement, residents who wish to (individuals and families) could borrow the parish council equipment to litter-pick independently during their daily walks.

16. **Finance**

16.1 **Financial Report**

16.2 **Audit:** To receive details re preparations for annual audit

16.3 **Insurance:** An insurance renewal notice will be received imminently from Came & Co:

To note that it is intended to seek alternative quotations as a comparison.

17. **Clerk's report**

17.1 **Future meetings:** Latest update/advice from government re meetings after 6th May; covid secure requirements and what this means in practice.

17.2 **Defibrillator training:** To note that arrangements for defibrillator training (when permitted) are in progress. The trainer does not expect payment, however a donation to the West Suffolk Hospital WiSH Charity would be appreciated.

18. **Annual Parish Meeting** scheduled for 25th May 2021 via Zoom: Matters for consideration.

19. **Police report**

20. **BPFA report – Cllr Sanderson**

21. **Tithe Barn report – Cllr Smith**

22. **Correspondence** requiring consideration/response including: Proposal from resident re Community Project/Art Exhibition (details awaited)

23. **Future dates/meetings for noting and reports from any meetings attended**

24. **Questions to the Chair**

25. **Date of next meeting: Tuesday 4th May 2021 via Zoom**