

Bardwell Parish Council

Chairman: Peter Sanderson Vice Chairman: Andrew Smith

**All Councillors are summoned to a meeting of Bardwell Parish Council to be held on
Tuesday 6th March 2018, commencing at 7.30pm
Venue: The Tithe Barn, Up Street, Bardwell IP31 1AA**

Members of the Public and Press are welcome to attend.

Filming and/or Recording of Parish Council Meetings

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Please see full details of this policy, including [requirements](#) and [exclusions](#) on [page 3](#).

Agenda

- 1. Apologies for absence:**
- 2. To confirm the minutes** of the meeting held on Tuesday 6 February 2018
- 3. Declarations of interest**
- 4. Public participation session – 20 minutes**
Members of the public are invited to make comments or ask questions about any items on this agenda. Questions raised regarding other issues will be considered at the discretion of the Chairman.
- 5. Presentation by Chairman of Ixworth Patients' Association, Graeme Norris**
*'Where are We Going' At the recent AGM concerns were expressed about changes in Primary Care and Ixworth Surgery.
The Chairman of the IPA has requested the opportunity to speak at this meeting and to seek the views of Councillors. [See attached.](#)*
- 6. County Councillor Joanna Spicer MBE**
- 7. Ward Councillor Andrew Smith to include**
*New Single Council for West Suffolk "Proposals to create a new West Suffolk Council to drive prosperity, jobs and meet future challenges have been backed by Government."
[Review of Electoral Wards](#)" One of the first steps in the journey to creating a single District Council for West Suffolk will be creating a new district-level warding structure for West Suffolk. This process will form the electoral review before elections to the new Council in May 2019.*
- 8. Chairman's Report**
- 9. Highways**
 - i. To Note: Bowbeck Crossroads towards Coney Weston
9-10 April Pre-surface dressing repairs (patching etc)
May-July return to site for surface dressing works
 - ii. Drainage Works: Ixworth Road in vicinity of Hall Farm Cottages and Bardwell Manor Equestrian Centre – awaiting details of precise date (followed up 26Feb)
["28 Nov 2017 Report no: 155011 Thank you for your recent report. We can now provide you with the following update from the drainage team this location is listed on 2017/18 Drainage Programme, planned delivery 1st quarter of 2018"](#)
 - iii. Drainage works at The Green following flooding at Beech Farm/Holly House – Update **Cllr Smith**
 - iv. *Other outstanding highways issues including*
Potholes at forked junction Spring Road/Bowbeck towards Sapiston
Quaker Lane report no 184546 (4 Nov 2017) – Submitted as advised by SCC Engineer
Potholes at entrance to The Old Methodist Chapel/Pelham House Low Street

- 10. Planning Applications: New** – None at the time of issuing the agenda
To note that an application for a ‘non material amendment relating to a drafting error on the approval letter for the use of the football pitch on the community field has been submitted to SEBC.
- 11. To note Planning Decisions since previous meeting**
DC/18/0168TBA Holly Lodge, the Green Bardwell - No objections (work to be carried out within 2 years of notice 22 Feb 2018)
DC/18/002/TCA Mill Cottage, Quaker Lane, Bardwell - No objections (work to be carried out within 2 years of notice 15 Feb 2018)
DC/17/2568/HH The Forge and Forge Cottage, Bowbeck, Bardwell retrospective – Withdrawn
- 12. Planning Applications awaiting Decision**
DC/17/2569/LB The Forge and Forge Cottage, Bowbeck, Bardwell retrospective - remains to be decided/to be considered by delegation panel 7 March 2018)
- Reports*
- 13. Bardwell Charity Trustees** Cllr Babraff
14. Bardwell Playing Field Association Chairman
to include Pavilion Progress
- 15. Bardwell Community Field** Cllr Smith
16. Speedwatch/VAS Cllr Compton
17. Tithe Barn Cllr Smith
18. Neighbourhood Watch – Update Clerk
19. Police Report – From website Clerk
20. Financial Report Clerk
21. Clerk’s report to include
i. GDPR update
ii. Welcome packs (New residents)
- 22. Annual Parish Meeting (Village Meeting) 1st May 2018**
To consider alternative suggestions for content.
- 23. Consultation Documents**
i. **Crime and Poor Performance in the Waste Sector:** *To consider the Parish Council’s response – closing date 9 March 2018 – see page 4*
Responses received from Councillors for consideration/discussion
ii. **Suffolk County Highways’ Community Self Help Survey – Closing Date 19 March 2018**
Details of this survey were received/forwarded to Councillors on 5th February. This was briefly discussed during the meeting on 6th February but due to the time frame, a) it was not included as an official agenda item and b) not all Councillors had been able to consider the content in detail. The over-riding consensus of opinion at that meeting was that the Parish Council would not consider taking on any of the responsibilities detailed:
A proposed response for consideration by Councillors will be forwarded within 24 Hours: Clerk
- 24. Courses/meetings**
13 March SALC Area meeting to be held in Tithe Barn
Attendees to-date: Cllrs Sanderson, Smith, Compton, Stokes, & Clerk
1 May 2018 Annual Meeting of the Village (APM)
8 May 2018 Parish Council Annual Meeting
- 25. Spring Litterpick 24th March**
To note that this will be in collaboration with Bardwell Church who will organize a FairTrade Breakfast. *Councillors are asked to confirm their attendance* Clerk
- 26. Correspondence of Note**, not previously circulated Clerk
Email from SEBC re Flytipping in Bardwell – *See page 4*
- 27. Questions to the Chairman**
- 28. Next Meeting: Tuesday 3 April 2018, 7.30pm**

Bardwell Parish Council

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Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent.

Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose.

Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

Filming and/or recording is not permitted during closed meetings following a Resolution to Exclude Public and Press by virtue of Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.

All members of the public and press must leave the meeting and remove any devices used for filming and recording. All Councillors shall turn off any filming or recording devices, if present.

It is recommended that the room be checked for such devices before the meeting continues.

11 November 2015
Review November 2017

Revised to include details re exclusion during closed session.
November 2017/Clerk

Item 23.i - (v2 comments amended to include TS)

Crime and Poor Performance in the Waste Sector

As you may know, the Department for Environment Food and Rural Affairs recently issued a consultation on proposals to tackle crime and poor performance in the waste sector. The consultation document can be found here:

https://consult.defra.gov.uk/waste/crime-and-poor-performance-in-the-waste-sector/supporting_documents/Waste_Crime_Cons_English.pdf.

NALC will be responding to the consultation on behalf of the local councils that we represent. To help us we would like you to email us your thoughts on a number of key questions of relevance to local councils. These include:

Question 22: Have you experienced an increase or a decrease in criminality and poor performance in the waste sector over the last few years?

- Question 83: What more could be done to improve householder awareness of their duty of care and prevent fly-tipping of household waste?
- Question 86: Do you think that the introduction of a Fixed Penalty Notice for the offence of a householder passing their waste to an unauthorised person would help tackle fly-tipping?
- Question 89. Following the implementation of the Fixed Penalty Notice, do you think that local authorities should communicate how frequently they use these penalties, and the impact on fly-tipping?

Local councils are at the very heart of their local community and that is why NALC thinks it is vital we hear from them.

The deadline for responses to us is **5pm Friday 9 March**. I do apologise for the short window for responses given in this instance.

Please email me with any thoughts you have on any of the points included above at Jessica.Lancod-frost@nalc.gov.uk

Item 26

Recent Fly tipping in Bardwell: Email From SEBC

Subject: RE: Flytipping in Bardwell

Date: 23 February 2018 at 12:21:50 GMT

I went to both sites yesterday and both are located within the boundaries of the field's so on private property.

I have managed to get a name from one bag but no address, we have had bags deposited at the same location before and of similar contents so I think it is someone travelling through or to the area on a regular basis.

It would help to make residents aware of what is going on at this location and for them to look out for any suspicious unmarked vehicles carrying waste in general and in particular these distinctive green sacks, maybe a photo in the parish newsletter or website would help make more people aware so that they can note any vehicle registrations seen.

Many thanks