

Bardwell Parish Council

Chairman: Peter Sanderson Vice Chairman: Andrew Smith

All Councillors are summoned to a meeting of Bardwell Parish Council to be held on
Tuesday 6th February 2018, commencing at 7.30pm
Venue: The Tithe Barn, Up Street, Bardwell IP31 1AA

Members of the Public and Press are welcome to attend.

Filming and/or Recording of Parish Council Meetings

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council or its committees when they are open to the public. This does not extend to live verbal commentary. Please see full details of this policy, including [requirements](#) and [exclusions](#) attached (page 4).

Agenda

1. **Apologies for absence:** Cllr Tomlinson
2. **To confirm the minutes** of the meeting held on Tuesday 5th December 2017
3. **Declarations of interest**
4. **Public participation session – 20 minutes**
Members of the public are invited to make comments or ask questions about any items on this agenda. Questions raised regarding other issues will be considered at the discretion of the Chairman.
5. **Police Report**
6. **County Councillor Joanna Spicer MBE**
To include:
 - 6.1 Details of meeting with SCC Highways Community Engineer
 - 6.2 Schools' Bus Transport consultation (*note: deadline for response 28 Feb*)
7. **Ward Councillor Andrew Smith**
8. **Chairman's Report**
9. **Highways** *To include*
 - 9.1 Flooding: 29/30 December at The Green, particularly affecting Beech Farm, Holly House, The Pond (*Photographs will be displayed*)
 - 9.2 Issues previously raised by residents: Updates
Quaker Lane: Drain outside Mulberry Cottage (new property)
Legion Rise: matter raised directly with SCC by resident
Potholes: Entrance to old Methodist Chapel, Ixworth Road, raised by resident with Cllr Spicer
10. **Planning Applications**
 - 10.1 DC/17/2568/HH & DC/17/2569/LB Forge Cottage, Bowbeck, Bardwell
(i) Replacement of windows and doors (ii) insertion of door and window to west elevation and window to south elevation of The Forge and Forge Cottage (Retrospective)
 - 10.2 DC/18/0165/TCA Beech Farm, The Green, Bardwell 1no Beech (reduce by 50%) 4no Acer (fell)
 - 10.3 DC/18/0168/TCA Holly Lodge, The Green, Bardwell 1no Acer Fell
 - 10.4 DC/18/0119/TCA Knotty Poplars, The Green Bardwell 1no Chestnut fell
 - 10.5 DC/18/0052/TCA Mill Cottage, Quaker Lane, Bardwell T1 Ash tree Reduce height & spread by 30%

- 11. To note Planning Decisions since previous meeting** – detailed within Clerk’s report
- 12. Neighbourhood Watch**
- 12.1 To consider the benefits of remaining as a member of the Neighbourhood Watch Scheme. Changes to the structure of the organization have been made (letter previously circulated to Councillors – copy attached – page 3).
- 12.2 If Councillors agree to continue to support the Bardwell Scheme, they are asked to consider the request from Chairman of NHW for a ‘one off’ donation of £50.00
- 12.3 Village Coordinator: The Clerk who is currently ‘acting’ as Village NHW Coordinator, has been contacted (30 Jan) by a willing volunteer prepared to take over this role.

Reports

- 13. Bardwell Charity Trustees** Cllr Babraff
- 14. Bardwell Playing Field Association** Chairman
to include Pavilion Progress/Sport England application
- 15. Speedwatch/VAS** Cllr Compton
- 16. Tithe Barn** Cllr Smith
- 17. Bardwell Community Field** Cllr Smith
- 18 Allotments**
- 18.1 Tenancy agreement to be considered and agreed
- 18.2 Annual rents for to be discussed and agreed
- 19. Financial Report** Clerk
- 20. Clerk’s report** to include GDPR update, Dog fouling, grit bins (re question at December meeting)
- 21. Correspondence of Note**, not previously circulated Clerk
- 22. Courses meetings** attended/future meetings
- | | | |
|------------|--|-----------------------------|
| 22 January | SEBC Parish & Town Forum Kedington | Cllrs Smith/Stokes & Clerk |
| 29 January | Audit Briefing by PKF Littlejohn Accountants | Clerk/Clerk’s report refers |
| 5 February | UK Power Networks, Norwich | Cllr Smith/Clerk |
| 13 March | SALC Area meeting to be held in Tithe Barn | |
- 23. Spring Litterpick** Date to be confirmed Clerk
- 24. Annual Meeting** of the Parish Council and **Annual Parish Meeting**
To consider/confirm dates and to consider revising the format.
- 25. Annual Charity Bale Push** September 22nd 2018: Road Closure
Verbal request from Mr L Maddox (via Councillor Ruffles).
As in previous years Mr Maddox, in association with others, is organizing a Charity Bale Push. The Parish Council is asked to confirm whether or not it has any objections to the application being submitted to SCC applying for a road closure (Up Street to Quaker Lane) for the duration of this event.
- 26. Questions to the Chairman**
- 27. Next Meeting: Tuesday 6 March, 7.30pm**

Ref: Item 12/Neighbourhood Watch

From: Chairman SNWA <chair@suffolknwa.co.uk>

Subject: Neighbourhood Watch in Suffolk

Date: 19 January 2018 at 16:30:32 GMT

To: bardwellpc@gmail.com

Dear Town/Parish Council

Neighbourhood Watch is a vital and successful crime prevention initiative, which brings communities together in the fight against crime.

Previously, Suffolk Constabulary were responsible for Neighbourhood watch in Suffolk, but following the local policing review in 2016, the complete ownership was handed over to the Suffolk Neighbourhood Watch Association (SNWA).

The SNWA are now an independent representative body for Suffolk, working in partnership with the national Neighbourhood Watch organisation. We are a voluntary body, managed by a membership elected committee. We do not receive any regular income, and are responsible for raising all funds necessary to cover the operating costs of the Association.

This communication is to ask your council to consider making a single one-off donation of £50.00 to the Suffolk Neighbourhood Watch Association, as a contribution to help us sustain the support of neighbourhood watch across the county.

Since taking over the administration from the constabulary, we have made good progress, engaging with our existing membership, as well as continuing to attract new schemes to the organisation. We have an agreed memorandum of understanding with Suffolk Constabulary, and are currently working towards a similar agreement with Suffolk County Council. We also aim to approach the Suffolk Police and Crime Commissioner in 2018 with a view of agreeing some similar form of partnership agreement.

We are continuously working to create a network of Neighbourhood Watch schemes across the county, aligned to the Suffolk Constabulary area command and Safer Neighbourhood Team areas. We currently have 1036 active schemes in Suffolk.

Our work provides awareness and education to help prevent, detect and deter crime, while at the same time fostering community spirit and reducing the fear of crime.

We are also looking to expand our current limited engagement with towns and parish councils across Suffolk, to seek support and develop the opportunity to further promote Neighbourhood Watch across Suffolk. This will hopefully be something that your council may be interested in.

I would be most grateful for your support, and would hope there is an opportunity for us to engage in the future.

Yours sincerely,

Tony Spall

Chairman

Suffolk Neighbourhood Watch Association

www.suffolknwa.co.uk

Suffolk Neighbourhood Watch Association
Community Safety Department,
Landmark House,
Ipswich
IP1 5PF

Bardwell Parish Council

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Filming and photography will only be permitted from the area designated. No flash photography or additional lighting should be used without prior consent.

Anyone wishing to report on the meeting should notify the Clerk or Chairman so that they can be afforded reasonable facilities.

People under the age of 18 or other members of the public not wishing to be filmed or photographed should notify the Clerk or Chairman and should sit in the area designated for this purpose.

Improper conduct or any disruptive behaviour could result in expulsion from the meeting.

Filming and/or recording **is not permitted** during closed meetings following a Resolution to Exclude Public and Press by virtue of Public Bodies (Admission to Meetings) Act 1960 s1 (2) due to the confidential nature of the business to be transacted.

All members of the public and press must leave the meeting and remove any devices used for filming and recording. All Councillors shall turn off any filming or recording devices, if present.

It is recommended that the room be checked for such devices before the meeting continues.

11 November 2015
Review November 2017

Revised to include details re exclusion during closed session.
November 2017/Clerk